

12 December 2016

SUBJECT: Procedures and modalities for the appointment of the President of IFAD

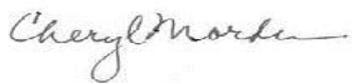
Distinguished Governor,

Reference is made to the revised information note on relevant procedures and modalities for the appointment of the President of IFAD, posted on 26 August 2016. Kindly note that the information note has been updated to reflect in particular the date of the Communication from the President of nominations received, which will now be posted on 14 December; and the final dates for the Membership meeting with candidates, which will be held on 19 and 20 January 2017.

I am pleased to confirm that the updated information note has now been posted and is available on the IFAD Member States Interactive Platform at <https://webapps.ifad.org/members/gc>.

Enquiries may be directed to my office by telephone on +39 06 5459 2974 or by e-mail at elections2017@ifad.org.

Accept, Distinguished Governor, the assurances of my highest consideration.



Cheryl Morden
Secretary of IFAD, a.i.

Information note on relevant procedures and modalities for the appointment of the President of IFAD

I. Background

1. Under article 6.8(a) of the Agreement Establishing IFAD (the Agreement), the President of the Fund “shall be appointed for a term of four years and shall be eligible for reappointment for only one further term.” The current President of IFAD, Mr Kanayo F. Nwanze, was appointed at the thirty-second session of the Governing Council, on 18 February 2009; and he was reappointed for a further four-year term at the thirty-sixth session of the Governing Council, on 13 February 2013. His second and last term of office will end on 31 March 2017.
2. In accordance with section 6.2 of the By-laws for the Conduct of the Business of IFAD (the By-laws), when the term of office of the President is due to expire, the appointment of a President shall be placed on the agenda of the annual session of the Governing Council immediately preceding the expiry of the term of office. The Governing Council will, therefore, consider the appointment of the President of IFAD at its fortieth session, to be held on 14-15 February 2017.

II. Nomination procedures

3. In accordance with IFAD’s basic legal texts and in line with established good practice for the process leading to the appointment of the President of IFAD,¹ the following timeline, which has been approved by the Governing Council Bureau, sets out the activities relative to the nomination procedures to be followed prior to consideration of the appointment of the President of IFAD at the fortieth session of the Governing Council in February 2017:
 - (a) Call for nominations. The Secretary of IFAD will send out a call for nominations to all Member States on 27 September 2016, subsequent to the Executive Board’s approval on 22 September 2016 of the agenda for the fortieth session of the Governing Council, which includes the appointment of the President as an agenda item. For the first time, the call for nominations will be accompanied by a list of questions, to which candidates for the IFAD Presidency will be invited to respond in writing. These questions have been framed by the List Convenors and reviewed by the Governing Council Bureau.
 - (b) Receipt of nominations. In accordance with section 6.2 of the By-laws and as agreed with the Bureau of the Governing Council, all nominations for the office of the President shall be submitted no less than 60 days before the opening of the session at which the appointment of the President is to be decided. The deadline for receipt of nominations will expire on Thursday, 1 December 2016.
 - (c) Communication of nominations. As prescribed by section 6.2 of the By-laws, the President will communicate nominations so received² to all Members and the Bureau no less than 40 days prior to the session of the Council, on 14 December 2016.
 - (d) Meeting with Membership. As per established practice introduced in 2008 and implemented and codified in 2013, a Membership meeting with candidates will be held prior to the 2017 Governing Council. To this end, on behalf of all Member States, the Convenors of the three Lists, in consultation

¹ GC/36/L.5. Established good practice for the process leading to the appointment of the President of IFAD was codified and endorsed by the Governing Council in 2013 through resolution 176/XXXVI.

² The communication will include, for each candidate, letters of nomination and curricula vitae submitted by governments of IFAD’s Member States, together with any written replies to the questions.

with the Governing Council Bureau, will invite the nominees for the Presidency of IFAD to an open meeting with IFAD's Membership on 19 and 20 January 2017.

III. Appointment procedures

4. This section provides the statutory background and details of the appointment procedures. Ongoing discussions among the Membership may result in additional initiatives that are not covered by this note.
5. Statutory reference. Rule 41.1 of the Rules of Procedure of the Governing Council provides that the appointment of the President of IFAD is to be considered by the Governing Council at a private meeting. The voting shall be in accordance with rule 38.1, which stipulates that:

“Except as provided otherwise in respect of elections pursuant to Rule 40, all elections shall be held by secret ballot unless the Governing Council decides otherwise in an election where the number of candidates does not exceed the number of elective places to be filled.”
6. Appointment procedures
 - (a) Information on the voting rights of IFAD Member States, including the updated vote allocations, will be tabled on the morning of the first day of the fortieth session of the Governing Council (Tuesday, 14 February 2017).³ In this respect, and in order to allow for timely preparation of the appointment procedures, Member States are kindly requested to make contribution payments for which replenishment votes will be allocated no later than 5 p.m. (Rome time) on Friday, 10 February 2017.
 - (b) At the appropriate time during the Governing Council session, the Chairperson of the Governing Council (the Chairperson) will call for a private meeting (as described in paragraph 5 above) and will invite those entitled to cast the votes of their Member State to make their way to the Italian Conference Room.
 - (c) The Chairperson will outline specific procedures to follow. The names of Members of IFAD will be called by the Secretary of IFAD in their English alphabetical order. The Governor, or other person entitled to cast that Member's votes, will then proceed to a designated table in the Italian Conference Room, where they will receive an envelope containing one or more ballot papers, each indicating a specific number of votes. The total number of votes specified on the papers received shall equal the number of votes that the Member State is entitled to cast. The total number of votes will also be noted on the envelope. It is essential that the representative of the Member checks the ballot papers immediately upon receipt and signs for them accordingly. If the total votes on the ballot papers do not tally with the number of votes indicated on the envelope, the representative of the Member should inform the relevant officials immediately of such discrepancy before signing.
 - (d) After signing for their ballots, the representative of the Member will be directed to voting booths, also located in the Italian Conference Room, which will be set up to allow for voting in complete privacy. The person casting their Member's votes will mark the name of his/her preferred nominee in the space provided on each of the ballot papers (see attached sample in

³ The calculation of Members' voting rights is explained in annex III hereto.

annex IV). Those voting are to cast their votes in favour of a single person.⁴ They will then proceed to the ballot box to deposit their ballots.

- (e) To ensure a smooth and efficient voting process, Governors and those persons casting votes of the Members that they represent are requested to be present in the Plenary Hall prior to the Chairperson's call for a private meeting. Likewise, they are requested to remain in or near the Plenary Hall after casting their vote to ensure that they are present when the Chairperson calls the meeting to order to announce the results of the voting. The Governing Council will remain in official session while the voting procedure is being conducted.
- (f) Ballot counting will take place in a special room designated for that purpose. The counting will be done by three tellers: one from each List, as appointed by the Chairperson of the Governing Council. The three tellers will be supported in their task by IFAD staff members, under the supervision of the Secretary of IFAD. When the counting of the votes is complete, the totals received by each nominee will be entered on a tally sheet that will be signed by each teller.
- (g) The announcement of the results of the voting will be made by the Chairperson once the plenary has been called to order and the Chairperson has been presented with the signed tally sheet.
- (h) As provided for in rule 41.2 of the Rules of Procedure of the Governing Council, if no nominee receives the required number of votes (two thirds of the total number of votes) on the first ballot, a second ballot will be taken in which the nominee who received the fewest votes will not participate.
- (i) The procedure outlined above will be repeated until one nominee receives at least two thirds of the total number of votes or the Council decides that the balloting should be discontinued and a decision taken on another date (rule 41.2).

⁴ Rule 41.2 of the Rules of Procedure of the Governing Council (reproduced in annex I).

EXTRACT OF
RULES OF PROCEDURE OF THE GOVERNING COUNCIL
PERTAINING TO VOTING AND THE APPOINTMENT OF THE PRESIDENT OF IFAD

Rule 26: Quorum

1. A quorum for any meeting of the Governing Council shall be constituted by Governors exercising two-thirds of the total number of votes.
2. ...

Rule 33: Voting Rights

1. Each Member shall have the number of votes distributed to it in accordance with the formulae set out in Section 3(a) of Article 6 of the Agreement and in the decisions that the Governing Council shall take, from time to time, in accordance therewith.
2. Each Governor shall be entitled to cast the votes of the Member he represents. In his absence, the alternate appointed by that Member or, in the absence of both, a member of their delegation shall be entitled to cast these votes.

Rule 34: Majority Required

1. The following decisions of the Governing Council shall require at least two-thirds of the total number of votes:
...
(c) appointment or termination of the appointment of the President; ...

Rule 35: Method of Taking Decisions

1. At any meeting of the Governing Council, the Chairman should attempt to secure a consensus on a proposal in lieu of taking a vote thereon. However, the Council shall take decisions by vote at the request of any Governor.
2. Roll-call votes shall be taken in the English alphabetical order of the names of the Members, starting with the Member whose name is drawn by lot by the Chairman. The name of each Member shall be called in all roll-calls, and its representative shall reply "yes", "no" or "abstention". Unless otherwise decided by the Council, the vote of each Member participating in roll-call shall be recorded.
3. Secret ballots shall be taken by providing each Governor with one or more ballot papers each indicating a specific number of votes, which shall be so distributed that: (i) papers specifying any particular number of votes shall be received by at least four Governors, and (ii) the total number of votes specified on the papers received by any Governor shall equal the number of votes he is entitled to cast; each Governor may indicate his vote on all the papers he receives and deposit them in ballot boxes from which they shall be taken and counted by tellers appointed by the Chairman.

Rule 36: Conduct Relating to Voting

1. The Chairman shall announce the commencement of voting, after which no one shall be permitted to intervene until the results of the vote have been announced except on a point of order in connection with the process of voting.
2. Governors may make brief statements consisting solely of explanation of their votes, before the announcement of the commencement of voting or after the results of the vote have been announced.

Rule 38: Elections

1. Except as provided otherwise in respect of elections pursuant to Rule 40, all elections shall be held by secret ballot unless the Governing Council decides otherwise in an election where the number of candidates does not exceed the number of elective places to be filled.
2. ...

Rule 41: President

1. The appointment of the President shall be considered by the Governing Council at a private meeting, and voting shall be in accordance with Rule 38.1.
2. The Governing Council shall appoint the President by at least two-thirds of the total number of votes. In the case of more than one nominee, if no nominee receives the required number of votes on the first ballot, a second ballot shall be taken in which the nominee who received the fewest votes shall not participate. This procedure shall be repeated until one nominee receives at least two-thirds of the total number of votes or the Council decides that such balloting be discontinued and decision be taken on another date. Each Governor casting the votes of the Member he represents shall cast them in favour of a single person.

Voting rights of Member States as at 4 December 2016

The total number of votes in the Governing Council is currently 4961.026. The table below shows the distribution of voting rights as at 4 December 2016. As explained in annex III, contribution votes are distributed on the basis of contributions⁵ actually paid and therefore will change as payments are received from Member States. The voting rights table shown below is therefore valid as at 4 December 2016 but will be adjusted according to the contributions received between 4 December 2016 and 14 February 2017 when the final voting shares for the appointment of the President will be determined (see main text, section III, paragraph 6(a)).

⁵ Complementary contributions shall not entitle contributing Members to receive contribution votes.

Voting rights of IFAD Member States as at 4 December 2016

<i>Country</i>	<i>Total votes</i>	<i>% of total votes</i>
Afghanistan	12.070	0.24%
Albania	12.092	0.24%
Algeria	37.303	0.75%
Angola	13.597	0.27%
Antigua and Barbuda	12.07	0.24%
Argentina	19.181	0.39%
Armenia	12.096	0.24%
Austria	65.827	1.33%
Azerbaijan	12.178	0.25%
Bahamas (The)	12.07	0.24%
Bangladesh	13.822	0.28%
Barbados	12.074	0.24%
Belgium	66.782	1.35%
Belize	12.145	0.24%
Benin	12.224	0.25%
Bhutan	12.15	0.24%
Bolivia (Plurinational State of)	12.611	0.25%
Bosnia and Herzegovina	12.146	0.24%
Botswana	12.336	0.25%
Brazil	40.916	0.82%
Burkina Faso	12.246	0.25%
Burundi	12.115	0.24%
Cabo Verde	12.087	0.24%
Cambodia	12.762	0.26%
Cameroon	13.217	0.27%
Canada	184.165	3.71%
Central African Republic	12.078	0.24%
Chad	12.22	0.25%
Chile	12.383	0.25%
China	49.929	1.01%
Colombia	12.445	0.25%
Comoros	12.079	0.24%
Congo	12.386	0.25%
Cook Islands	12.072	0.24%
Costa Rica	12.07	0.24%
Côte d'Ivoire	12.67	0.26%
Croatia	12.07	0.24%
Cuba	12.129	0.24%
Cyprus	12.201	0.25%
Democratic People's Republic of Korea	12.146	0.24%
Democratic Republic of the Congo	12.723	0.26%
Denmark	66.504	1.34%
Djibouti	12.087	0.24%
Dominica	12.09	0.24%
Dominican Republic	12.101	0.24%
Ecuador	12.518	0.25%
Egypt	20.31	0.41%
El Salvador	12.105	0.24%
Equatorial Guinea	12.07	0.24%
Eritrea	12.096	0.24%
Estonia	12.07	0.24%
Ethiopia	12.214	0.25%
Fiji	12.177	0.25%
Finland	45.398	0.92%
France	146.928	2.96%
Gabon	13.357	0.27%
Gambia (The)	12.132	0.24%
Georgia	12.1	0.24%
Germany	198.116	3.99%
Ghana	12.904	0.26%
Greece	13.564	0.27%
Grenada	12.097	0.24%
Guatemala	12.571	0.25%
Guinea	12.322	0.25%
Guinea-Bissau	12.081	0.24%

Voting rights of IFAD Member States as at 4 December 2016

<i>Country</i>	<i>Total votes</i>	<i>% of total votes</i>
Guyana	13.207	0.27%
Haiti	12.14	0.24%
Honduras	12.36	0.25%
Hungary	12.107	0.24%
Iceland	12.201	0.25%
India	70.502	1.42%
Indonesia	34.358	0.69%
Iran (Islamic Republic of)	16.824	0.34%
Iraq	31.376	0.63%
Ireland	23.645	0.48%
Israel	12.241	0.25%
Italy	161.385	3.25%
Jamaica	12.187	0.25%
Japan	227.434	4.58%
Jordan	12.445	0.25%
Kazakhstan	12.098	0.24%
Kenya	13.786	0.28%
Kiribati	12.087	0.24%
Kuwait	77.722	1.57%
Kyrgyzstan	12.07	0.24%
Lao People's Democratic Republic	12.259	0.25%
Lebanon	12.247	0.25%
Lesotho	12.278	0.25%
Liberia	12.15	0.24%
Libya	27.856	0.56%
Luxembourg	15.747	0.32%
Madagascar	12.293	0.25%
Malawi	12.113	0.24%
Malaysia	12.502	0.25%
Maldives	12.138	0.24%
Mali	12.334	0.25%
Malta	12.091	0.24%
Marshall Islands	12.07	0.24%
Mauritania	12.168	0.25%
Mauritius	12.178	0.25%
Mexico	27.041	0.55%
Micronesia (Federated States of)	12.071	0.24%
Mongolia	12.076	0.24%
Montenegro	12.07	0.24%
Morocco	14.753	0.30%
Mozambique	12.275	0.25%
Myanmar	12.164	0.25%
Namibia	12.203	0.25%
Nauru	12.07	0.24%
Nepal	12.241	0.25%
Netherlands	222.029	4.48%
New Zealand	18.034	0.36%
Nicaragua	12.235	0.25%
Niger	12.291	0.25%
Nigeria	57.121	1.15%
Niue	12.07	0.24%
Norway	126.605	2.55%
Oman	12.193	0.25%
Pakistan	22.648	0.46%
Palau	12.07	0.24%
Panama	12.16	0.25%
Papua New Guinea	12.129	0.24%
Paraguay	12.561	0.25%
Peru	12.818	0.26%
Philippines	12.789	0.26%
Portugal	13.618	0.27%
Qatar	25.854	0.52%
Republic of Korea	23.66	0.48%
Republic of Moldova	12.097	0.24%
Romania	12.159	0.25%

Voting rights of IFAD Member States as at 4 December 2016

<i>Country</i>	<i>Total votes</i>	<i>% of total votes</i>
Russian Federation	16.229	0.33%
Rwanda	12.216	0.25%
Saint Kitts and Nevis	12.078	0.24%
Saint Lucia	12.078	0.24%
Saint Vincent and the Grenadines	12.07	0.24%
Samoa	12.088	0.24%
Sao Tome and Principe	12.07	0.24%
Saudi Arabia	184.723	3.72%
Senegal	12.396	0.25%
Seychelles	12.095	0.24%
Sierra Leone	12.077	0.24%
Solomon Islands	12.074	0.24%
Somalia	12.074	0.24%
South Africa	12.762	0.26%
South Sudan	12.074	0.24%
Spain	47.227	0.95%
Sri Lanka	15.82	0.32%
Sudan	12.766	0.26%
Suriname	12.07	0.24%
Swaziland	12.177	0.25%
Sweden	172.013	3.47%
Switzerland	81.751	1.65%
Syrian Arab Republic	12.627	0.25%
Tajikistan	12.071	0.24%
Thailand	12.603	0.25%
The former Yugoslav Republic of Macedonia	12.07	0.24%
Timor-Leste	12.17	0.25%
Togo	12.154	0.24%
Tonga	12.09	0.24%
Trinidad and Tobago	12.07	0.24%
Tunisia	13.945	0.28%
Turkey	18.853	0.38%
Tuvalu	12.07	0.24%
Uganda	12.224	0.25%
United Arab Emirates	31.705	0.64%
United Kingdom	145.324	2.93%
United Republic of Tanzania	12.381	0.25%
United States	348.976	7.03%
Uruguay	12.329	0.25%
Uzbekistan	12.084	0.24%
Vanuatu	12.07	0.24%
Venezuela (Bolivarian Republic of)	80.02	1.61%
Viet Nam	13.045	0.26%
Yemen	13.628	0.27%
Zambia	12.277	0.25%
Zimbabwe	12.808	0.26%
Grand total	4 961.026	100.00%

Note: Any discrepancy in totals is due to rounding.

Voting rights of Member States in the Governing Council

Under article 6, section 3(a), of the Agreement Establishing IFAD, "Voting in the Governing Council":

"The total number of votes in the Governing Council shall be comprised of Original Votes and Replenishment Votes. All Members shall have equal access to those votes on the following basis:

- (i) Original Votes shall consist of a total of one thousand eight hundred (1 800) votes made up of membership votes and contribution votes:⁶
 - (A) membership votes shall be distributed equally among all Members; and
 - (B) contribution votes shall be distributed among all Members in the proportion that each Member's cumulative paid contributions to the resources of the Fund, authorized by the Governing Council prior to 26 January 1995 and made by Members in accordance with Sections 2, 3 and 4 of Article 4 of this Agreement, bear to the aggregate of the total of the said contributions paid by all Members;
- (ii) Replenishment Votes shall be made up of membership votes and contribution votes in a total amount of votes to be decided by the Governing Council upon each occasion that it calls for additional contributions under Section 3 of Article 4 of this Agreement (a "replenishment") commencing with the fourth such replenishment. Except as the Governing Council shall by a two-thirds majority of the total number of votes otherwise decide, the votes for each replenishment shall be established in the ratio of one hundred (100) votes for the equivalent of each one hundred and fifty eight million United States dollars (USD 158 000 000) contributed to the total amount of that replenishment, or a fraction thereof:
 - (A) membership votes shall be distributed equally among all Members on the same basis as that set forth in provision (i)(A) above; and
 - (B) contribution votes shall be distributed among all Members in the proportion that each Member's paid contribution to the resources contributed to the Fund by Members for each replenishment bears to the aggregate of the total contributions paid by all Members to the said replenishment; and⁷

⁶ Among these original 1800 votes, 790 are membership votes divided equally among all Members. After subtracting the membership votes from the original 1800 votes, the remaining 1010 contribution votes are distributed among Members in accordance with their paid share of cumulative convertible currency contributions up to and including the Third Replenishment of IFAD's Resources (IFAD3), but excluding any promissory note contributions against which accounting provisions have been made. The 790 membership votes are redistributed each time a new Member joins IFAD.

⁷ From the IFAD4 onward, new replenishment votes are created for each replenishment. The total amount of such votes is calculated based on the total amount of pledges to (core) contributions, as of the date six months after the date of adoption of the respective replenishment resolution (i.e. the effectiveness date of replenishment votes). Membership votes are distributed equally among all Member States immediately on the effectiveness date of replenishment votes. Contribution votes are distributed among Members in the proportion each Member's paid contribution bears to the aggregate of the paid (core) contributions to the respective replenishment.

- (iii) The Governing Council shall decide the total number of votes to be allocated as membership votes and contribution votes under paragraphs (i) and (ii) of this Section. Upon any change in the number of Members of the Fund, the membership votes and contribution votes distributed under paragraphs (i) and (ii) of this Section shall be redistributed in accordance with the principles laid down in the said paragraphs. In the allocation of votes, the Governing Council shall ensure that those Members classified as Members of Category III before 26 January 1995 receive one-third of the total votes as membership votes."

SAMPLE BALLOT PAPER

INTERNATIONAL FUND FOR AGRICULTURAL DEVELOPMENT		
XXX Votes		XXX Votes
Governing Council		
<p>This ballot is for use within the Governing Council during secret balloting. Please indicate the surname of the participating candidate of your choice in the box above. After completion, this ballot should be placed in the ballot box. Ballots indicating more than one candidate or a candidate not participating will be considered null and void.</p>		
<p>Bulletin pour les scrutins secrets du Conseil des gouverneurs. Prière d'inscrire le nom du candidat de votre choix dans la case ci-dessus. Ensuite, déposer le bulletin dans l'urne prévue. Les bulletins sur lesquels figureront plus d'un nom ou celui d'un candidat ne faisant pas partie de la liste officielle seront considérés nuls.</p>		
<p>Esta papeleta se utilizará para la votación secreta que celebrará el Consejo de Gobernadores. Sírvase indicar el apellido del candidato de su elección en el recuadro que figura más arriba. Una vez rellenada, la papeleta se depositará en la urna instalada al efecto. Las papeletas en las que se indiquen varios candidatos, o un candidato que no participa, se considerarán nulas.</p>		
<p>تستخدم هذه البطاقة في عمليات الاقتراع السري في مجلس المحافظين. يرجى كتابة الاسم العائلي للمرشح المشارك الذي تختارونه ضمن الإطار المدرج أعلاه، ثم وضع البطاقة في صندوق الاقتراع. وتعتبر هذه البطاقة باطلة ولاغية إذا ما احتوت على أكثر من اسم واحد أو إذا ما تضمنت اسم مرشح غير مشارك.</p>		