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Enabling poor rural people  
to overcome poverty

## **Thirty-fifth session of the Governing Council**

### **Organizational aspects**

### **Addendum**

#### **Note to Governors**

##### Focal points:

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Governing Council — Thirty-fifth Session  
Rome, 22-23 February 2012

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**For: Information**

## **Thirty-fifth session of the Governing Council**

### **Organizational aspects**

#### **General information for delegates**

##### **Traffic around the venue**

1. On 22 and 23 February, parking near IFAD will be limited to the vehicles of Governing Council participants. Further details will be posted on IFAD's website.

##### **Parking and transportation**

2. For the days of the Governing Council session, a limited number of parking places have been reserved near IFAD premises for delegates arriving in cars with diplomatic plates or displaying an IFAD parking permit. Further information and maps will be posted on IFAD's website.
3. Governing Council delegates can obtain a temporary IFAD parking permit from the registration desk.

##### **Shuttle bus service**

4. The shuttle bus service between the Laurentina metro station and IFAD headquarters will run from 8 a.m. to 11 p.m. on 22 February and from 8 a.m. to 5 p.m. on 23 February, with extra buses at peak times (at the beginning and end of the meetings each day). The pick-up and drop-off points are Viale Luca Gaurico 9-11, on the main road behind the Laurentina metro station, and the yellow bus stop adjacent to the main guardhouse entrance at IFAD headquarters (between via Paolo di Dono 50 and 44).

##### **Security**

5. Strict security measures will be implemented. Metal detectors and x-ray machines for baggage scanning will be in operation at all entrances to the meeting site. Security staff will have instructions to allow entry only to persons in possession of a security badge.

#### **Registration for the Governing Council**

##### **Registration and accreditation**

6. All members of official delegations and all observers are kindly requested to register and pick up their security badges immediately upon arrival at the registration area located in the atrium.
7. Upon registering, delegates will receive a meeting badge to be used on both days of the session. For security purposes, this badge must be worn at all times while on IFAD premises.
8. The registration desk (at IFAD's main entrance) will operate on Tuesday, 21 February from 10 a.m. to 5 p.m. and will continue on Wednesday, 22 February from 8 a.m. to 9.30 p.m.
9. On the opening day of the Governing Council (Wednesday, 22 February), delegates may register from 8 a.m.
10. If delegates wish to designate someone to collect their meeting badge prior to the session, the registration desk will require written authorization signed by the delegate or the relevant authority at the permanent representation or embassy in Rome.

11. Delegates are reminded that due to limited seating capacity in the Plenary Hall, only two seats will be assigned to each delegation. The registration desk will also issue a single floating pass to each observer for Wednesday, 22 February, the first day of the session.

## **Organization of the sessions**

### **Punctuality**

12. The Governing Council will commence at 9 a.m. sharp. Delegates are therefore kindly requested to arrive no later than 8.30 a.m. on Wednesday, 22 February.
13. Given the presence of Heads of State at the inaugural ceremony on Wednesday, 22 February, strict security measures will be implemented at IFAD and the immediate surroundings, including security screening of all those entering IFAD headquarters. Delegates are requested to keep this in mind in timing their arrival.

### **Web streaming of the proceedings**

14. Delegates unable to enter the Plenary Hall may follow the proceedings through a video link in the Italian Conference Room on the lower ground floor. Earphone sets with a language selector will allow delegates to follow the discussions in their language of preference.

### **Meeting rooms**

15. Small meeting rooms may be reserved on an hourly basis by country delegations by sending an e-mail to [gc2012-secretariat@ifad.org](mailto:gc2012-secretariat@ifad.org).

## **Statements by delegates**

16. Heads of delegation wishing to make a general statement during the plenary meetings of the Governing Council are requested to notify the Secretary of IFAD of their intention to do so by Friday, 10 February 2012, at the latest (see form in attachment I). A list of the order of speakers, based on the order of the receipt of requests, will be published and made available at the start of the session. Requests to make a general statement received after the start of the session will be added in the same manner and an updated list of the order of speakers will be published daily.
17. Statements should be limited to a maximum of **three minutes**. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work. Delegates are kindly requested to provide statements in electronic format; should this not be possible, a printed version should be provided as early as possible prior to delivery of the statement. The Secretariat will arrange for delivered statements to be posted on IFAD's website, unless otherwise advised by the delegations concerned.
18. Statements that are delivered during the plenary meetings will be recorded in the Governing Council report in summarized form.
19. Instead of delivering a statement during the Governing Council session, Governors are strongly encouraged to submit a video recording of their individual statements or to prepare statements by cluster, i.e. IFAD List or geographical country grouping. Delegates may also choose to submit their statements for publication, in their entirety, in the Governing Council report. Governors may also have their statements posted on IFAD's website. In such cases, delegates should contact directly the List of Speakers Office.

### **List of Speakers Office**

20. The List of Speakers Office receives and keeps a record of all statements submitted, draws up the order of speakers for the plenary meetings and assists speakers at the point of delivery. Any queries regarding the order of speakers should be addressed directly to this office.

## **Other facilities**

### **Hotel bookings**

21. Delegates are responsible for making their own hotel bookings.
22. The Sheraton Roma Hotel and the Aran Park Hotel, which are close to IFAD Headquarters, have reserved a limited number of rooms exclusively for IFAD delegates at a special conference rate (please refer to document GC 35/INF.1).
23. At the Sheraton Roma Hotel rooms can be booked online through the following link: [IFAD Thirty-Third Governing Council](http://www.starwoodmeeting.com/StarGroupsWeb/res?id=1112237115&key=575B3) *(OR copy and paste the following link into a web browser)*  
<http://www.starwoodmeeting.com/StarGroupsWeb/res?id=1112237115&key=575B3>  
A confirmation number will be provided by the hotel.

### **Restaurants and cafeterias**

24. Coffee, light beverages, sandwiches and pastries will be available for purchase at reasonable prices in the cafeteria on the ground floor and at the bar in the conference area on the lower ground floor. Hot meals will also be available in the cafeteria at lunchtime from noon to 2 p.m. The cafeteria will be open from 8 a.m. until the end of the proceedings.
25. A list of nearby restaurants and self-service cafeterias is presented in attachment II and will also be available at the information desk.



Enabling poor rural people to overcome poverty  
Ouvrir pour que les populations rurales pauvres se libèrent de la pauvreté  
Dar a la población rural pobre la oportunidad de salir de la pobreza  
تمكين السكان الريفيين الفقراء من التغلب على الفقر

## IFAD Governing Council

Thirty-fifth Session

Rome, 22-23 February 2012

IFAD, via Paolo di Dono 44, Rome

### Request to deliver a statement

Head of delegation:

Name:

Official title:

Would like to request speaking time on:

Wednesday, 22 February 2012 p.m.

Thursday, 23 February 2012 a.m.

Heads of delegation will be allocated up to **three** minutes for the delivery of their statement. Every effort will be made to assign the speaking slot requested by participants. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work.

Please forward completed form no later than 10 February 2012 to [gc2012-secretariat@ifad.org](mailto:gc2012-secretariat@ifad.org).

## List of restaurants and snack bars near IFAD

### WALKING DISTANCE

#### **Cheng Du Chinese (restaurant)**

Via Paolo di Dono, 23  
Tel: 06 5193031  
Open for lunch and dinner seven days a week

#### **Costantini Snack Bar/cafeteria**

Via Duccio di Buoninsegna, 2/10  
Tel: 06 5035198  
Lunch service Monday-Friday, Saturday bar service only  
Closed on Sunday

#### **Euro Caffè Snack Bar/cafeteria**

Via A. Baldovinetti, 91  
Tel: 06 5190719  
Lunch service Monday-Friday, Saturday and Sunday bar service only

#### **Food and Drinks (restaurant)**

Via Baldovinetti, 98  
Tel: 06 5033167  
Open seven days a week, with bar and cafeteria service at lunch and dinner

#### **GE.SI Snack Bar**

Via A. Baldovinetti, 8  
Tel: 06 5193503/3285781260  
Lunch service Monday-Friday, Saturday bar service only  
Closed on Sunday

#### **Il Forno delle Delizie**

Via Baldovinetti 36  
Tel. 06 5034666  
Lunch service Monday-Friday  
Closed on Sunday

#### **Magnum 2000 Snack Bar**

Via Duccio di Buoninsegna, 49  
Tel: 06 5193762  
Lunch service Monday-Friday, Saturday bar service only

#### **La Mandara Snack Bar/cafeteria**

Largo del Bronzino, 4  
Tel: 06 5193666  
Lunch service Monday-Friday, Saturday bar service only  
Closed on Sunday

#### **Mela Verde Snack Bar/cafeteria**

Via Paolo di Dono, 41  
Tel: 06 5043200  
Lunch service Monday-Friday, Saturday bar service only  
Closed on Sunday

**Moroni Snack Bar**

Via A. Baldovinetti, 61  
Tel: 06 5031414  
Closed on Monday  
Open Saturday and Sunday for bar service

**FURTHER AFIELD**

**Hostaria Antica Roma (restaurant)**

Via Appia Antica, 87  
Tel: 06 5132888  
Closed on Monday

**Hostaria dell'Archeologia (restaurant)**

Via Appia Antica, 139  
Tel: 06 7880494  
Closed on Tuesday

**Orazio (restaurant)**

Via di Porta Latina, 5  
Tel: 06 70492401  
Closed on Tuesday

**Orto di Roma (restaurant)**

Via di Grottaperfecta, 551  
Tel: 06 5032081  
Open seven days a week

**Shangri-La Corsetti (restaurant)**

Viale Algeria, 141  
EUR  
Tel: 06 5918861  
Open seven days a week