Document: GC 34/INF.1

Date: 7 December 2010

Distribution: Public

Original: English



Thirty-fourth session of the Governing Council Organizational aspects

Note to Governors

Focal points:

Technical questions:

Dispatch of documentation:

Andreina Mauro

Liam F. ChiccaGoverning Bodies Officer

Manager, Conference Services Tel.: +39 06 5459 2088 e-mail: a.mauro@ifad.org

Tel.: +39 06 5459 2462 e-mail: <u>l.chicca@ifad.org</u>

Governing Council — Thirty-fourth Session Rome, 19-20 February 2011

For: Information

Thirty-fourth session of the Governing Council

Organizational aspects

I. General information for delegates

Location

1. The thirty-fourth session of the Governing Council will be held on Saturday, 19 and Sunday, 20 February 2011 at IFAD's headquarters, via Paolo di Dono 44 (EUR), Rome. The building is approximately a 15-minute drive from Leonardo da Vinci Airport (Fiumicino). The nearest metro station is Laurentina.

Parking and transportation

- 2. Delegates may be dropped off in front of the headquarters' main entrance. Parking slots will be provided in an area reserved for cars that have CD plates or display an IFAD parking permit. Governing Council delegates can obtain a temporary IFAD parking permit from the GC 2011 Secretariat (gc2011-secretariat@ifad.org).
- 3. Delegates are informed that a shuttle bus service between Laurentina metro station and IFAD headquarters is available (a timetable will be provided in due course). The pick-up and drop-off point at Laurentina is viale Luca Gaurico 9-11, on the main road behind the station, while the IFAD drop-off and pick-up point is the yellow bus stop adjacent to the main entrance of the guardhouse (between via Paolo di Dono 50 and 44).

Security

- 4. A security perimeter will be established around the meeting site. Strict security measures will be implemented at the entrance and inside the building. Metal detectors and x-ray machines for baggage scanning will be in operation at all entrances to the meeting site. Security staff will have instructions to allow entry only to persons in possession of a security badge issued by IFAD.
- 5. Delegates are reminded to wear their security badge at all times and never to leave briefcases or any valuable items unattended at the meeting site.

II. Organization of the sessions

Meeting rooms and hours

- 6. The plenary meetings of the Governing Council will be held in the Plenary Hall. Meetings are expected to take place from 9 a.m. to 1.30 p.m. and from 3 p.m. to 7 p.m.
- 7. Delegates are informed that the plenary proceedings will be followed by a panel discussion in the Plenary Hall on Saturday, 19 February, at 3 p.m.
- 8. The plenary sessions on the second day will begin at 9 a.m. with the side events.
- 9. It is essential that meetings start on time and that the schedule be respected. Delegates are therefore urged to be punctual.
- 10. Meeting rooms will be provided for List meetings and other Governing Council-related events. Should you need to book a meeting room, please contact the GC 2011 Secretariat.
- 11. Delegates are kindly reminded to turn off mobile telephones before entering meeting rooms.

Web streaming of the proceedings

12. Delegates who do not have a seat in the Plenary Hall are kindly requested to proceed to the Italian Conference Room (S105), where they may follow the proceedings through a video link. The Italian Conference Room is located on the lower ground floor.

Schedule of work and summary records

13. The schedule of work will be available on the first day of the session. Provisional summary records will be issued as soon as possible after the session in accordance with the Rules of Procedure of the Governing Council.

Distribution of documents

- 14. The documents desk will be located in the conference area on the lower ground floor. Due to environmental concerns, delegates are requested to bring with them the documents that have been dispatched. In accordance with the IFAD Policy on the Disclosure of Documents, as approved by the Executive Board at its eighty-ninth session, documents will also be made available on IFAD's public website in the official languages of the Fund. Delegates may pick up documents, if necessary, immediately after registration.
- 15. Delegates can contribute to the greening of the meeting by refraining from requesting additional copies of documents, printing documents in duplex mode and consulting documents online. Documents no longer in use should be disposed of in the recycling bins provided.

Interpretation and languages used in meetings

- 16. The official languages of IFAD are Arabic, English, French and Spanish. Simultaneous interpretation and all documents will be provided in these four languages.
- 17. The Plenary Hall and all meeting rooms in the conference area will be equipped with interpretation facilities in IFAD's four official languages. Earphone sets with a language selector will allow delegates to follow the discussions. Delegates are kindly requested to leave earphones on their table at the end of each meeting.

Reception

18. The President of IFAD will host a reception on Saturday, 19 February 2011, in the atrium. All delegates and observers are invited and will receive invitation cards upon registration.

III. Registration for the Governing Council

Nomination of delegates

- 19. Rule 11.1 of the Rules of Procedure of the Governing Council provides that "The credentials of Governors and alternates shall be issued by, or on behalf of, the Head of State or of Government or by the Minister or Secretary for Foreign Affairs or by another person notified by the Member so having authority to do so. These credentials and the notifications of the names of advisers shall be submitted to the President at least one week before the opening of the first session the designated persons are to attend. Unless otherwise specified, such credentials and notifications shall be considered valid for subsequent sessions until withdrawn by a notification to the President." It would be greatly appreciated if this information could be provided to the Secretary of IFAD not later than 29 January 2011.
- 20. For planning purposes, observers are also requested to kindly confirm their participation or non-participation prior to 29 January 2011.

Registration

21. All members of official delegations and all observers are kindly requested to register and pick up their security badge immediately upon arrival, in the registration area located in the atrium.

- 22. Registration will begin on Friday, 18 February 2011, from 10 a.m. to 6 p.m. and will continue on Saturday, 19 February 2011, from 8 a.m. to 9.30 a.m.
- 23. Journalists wishing to attend the Governing Council and related events will require accreditation. An accreditation form will be available online as of 1 February 2011. Journalists who are not able to complete accreditation online can register during the Governing Council. Additionally, IFAD will issue an invitation with an accreditation form to journalists on its mailing list.

List of delegations

- 24. A provisional list of delegations, based on replies received as at 16 February 2011, will be made available at the registration desk. A final list of delegations will be included in the Governing Council report.
- 25. Delegates are kindly requested to notify the registration desk of any amendments they may wish to make to the provisional list of delegations.

Seating of delegations

- 26. Due to the limited seating capacity of the Plenary Hall, only two seats per delegation will be assigned, one at the delegate's table and one behind. Floating passes will be issued in the registration area.
- 27. Delegates are required to wear both the building pass and the floating meeting pass at all times within the Plenary Hall. Delegates must display both badges to gain access to the meeting area.

IV. Statements by delegates

- 28. Heads of delegation wishing to make a general statement during the plenary meetings of the Governing Council are requested to notify the Secretary of IFAD of their intention to do so by Friday, 11 February 2011, at the latest (see form in attachment II). A list of the order of speakers, based on the order of the receipt of requests, will be published and made available at the start of the session. Requests to make a general statement received after the start of the session will be added in the same manner and an updated list of the order of speakers will be published daily.
- 29. Statements should be limited to a maximum of **three minutes**. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work. Delegates are kindly requested to provide statements in electronic format; should this not be possible, a printed version should be provided as early as possible prior to delivery of the statement.
- 30. The Secretariat will arrange for delivered statements to be posted on IFAD's website, unless otherwise advised by the delegations concerned.
- 31. Statements that are delivered during the plenary meetings will be recorded in the Governing Council report in summarized form.

Delivery of videotapes

32. Heads of delegations who have delivered a general statement during the plenary meeting of the Governing Council may request that a copy of the videotape be distributed to specified members of the media. Delegates wishing to avail themselves of this opportunity should notify the Secretary of IFAD, providing the following information:

Media organization:	
Contact name:	
Telephone number:	

Mailing address:	
_	

33. Instead of delivering a statement during the Governing Council, delegates may choose to submit their statements for publication, in their entirety, in the Governing Council report. In such cases, delegates should submit the full text of their statements directly to the List of Speakers Office. Should they so desire, Governors may also have their statements posted on IFAD's website.

List of Speakers Office

34. The List of Speakers Office, as part of the Secretariat of the session, receives and keeps a record of all statements submitted, draws up the order of speakers for the plenary meetings and assists speakers at the point of delivery. Any queries regarding the order of speakers should be addressed directly to the List of Speakers Office. This office will seek speakers' approval for their statements to be posted on IFAD's website after delivery.

V. Entry into Italy

- 35. Delegates are advised that, to enter Italy, their travel document (United Nations laissez-passer or national passport) should be valid for at least six months after their expected date of departure from Italy.
 - (a) **United Nations laissez-passer holders:** Holders of a United Nations laissez-passer, irrespective of their nationality, do not require a visa when visiting Italy on official mission and for a stay of less than 90 days. Nonetheless, to avoid delays at entry, IFAD provides a declaration to the border authorities informing them of the arrival of an official visitor holding a laissez-passer. A copy of this declaration is forwarded to the visitor, who should show it to the airport border police, together with his or her laissez-passer.

To enable IFAD to submit this declaration, delegates holding a laissez-passer are kindly requested to complete attachment I and forward it to the IFAD Privileges and Visa Management Section as soon as possible.

Visitors entering Italy at Leonardo da Vinci Airport (Fiumicino) should note that there is a dedicated checkpoint for laissez-passer holders to the right of the passport control line. It is marked with the sign "Staff Only/Lasciapassare". Using that checkpoint will speed up entry.

(b) **National passport holders:** As Italy is a signatory to the Schengen Agreement, nationals of other Schengen countries can enter Italy without a visa. Delegates who require an entry visa should contact the Italian representation in their country of residence at least three weeks before they intend to enter Italy, supporting their application with a copy of IFAD's letter of invitation to the Governing Council. Should difficulties arise, delegates are advised to inform the IFAD Privileges and Visa Management Section, completing and forwarding attachment I. The information provided will be used as the basis for a note verbale that IFAD will send to the relevant Italian embassy in support of the delegate's visa application.

Delegates coming from countries that have no Italian consulate may be able to obtain a visa from the representation of another Schengen country that has been authorized to represent Italy. Should this not be possible, a 10-day visa may be granted upon the traveller's arrival in Rome. Delegates intending to apply for such a visa should inform the IFAD Privileges and Visa Management Section at least 10 days before their expected arrival in Rome, again using attachment I. Please note that, in this case, Italy should be the visitor's first point of entry in the Schengen zone.

VI. Other facilities

Hotel bookings

- 36. Delegates are responsible for making their own hotel bookings.
- 37. The Sheraton Roma Hotel and the Aran Park Hotel, which are close to IFAD Headquarters, and the Hotel Bernini Bristol, in the centre of Rome, have reserved a limited number of rooms exclusively for IFAD delegates at a special conference rate. To request a booking, delegates must fully complete attachment III and send it by fax directly to the hotel concerned by the cut-off date provided in the relevant booking form. All contact details for these hotels are listed in the forms.
- 38. A list of other hotels that offer corporate rates to IFAD is also attached (attachment IV). Please note that the hotel rates shown in attachment IV are 2010 rates and are subject to change as of January 2011. An updated list with 2011 rates will be provided as soon as it becomes available.

Travel arrangements

39. Assistance with travel arrangements may be obtained from the IFAD travel agent, Carlson Wagonlit Travel, located on the ground floor in room B-011. The office is open from 9 a.m. to 5 p.m.

Banking facilities

40. A branch of Banca Popolare di Sondrio is located on the ground floor, close to the main reception area. The bank will follow regular Italian banking hours from 8.30 a.m. to 1.30 p.m. and from 2.30 p.m. to 4 p.m.

Medical services

41. First-aid facilities are available in the meeting area; there will also be an ambulance on the premises.

Post office

42. IFAD does not have a post office on its premises. The nearest post office is located within 10-minutes' walking distance, on via A. Del Sarto 12 (just off via Baldovinetti) and is open from 8 a.m. to 7 p.m. from Monday to Friday, and from 8 a.m. to 1.15 p.m. on Saturday.

Incoming mail

43. Personal mail for delegates will be placed in their boxes at the documents desk. Mail should indicate "Delegate-Governing Council" and be addressed: c/o International Fund for Agricultural Development (IFAD), via Paolo di Dono 44, 00142 Rome, Italy. Fax number: +39 06 5043463; e-mail: ifad@ifad.org.

Telecommunications

44. Delegates may receive telephone calls in the conference area at the following numbers: +39 06 5459 2285/2275 (documents desk); 2101 (registration desk); 2112 (disbursement); or 2193 (information desk). Additional telephone numbers and the extension numbers of various conference and Secretariat offices will be available at the information desk.

Internet facilities

45. Wireless Fidelity (Wi-Fi) will be available in and around the plenary meeting room. Delegates may also make use of the computers provided in the Internet cafe, which is located near the bar in the conference area. Internet connection is also available in the cafeteria and atrium on the ground floor.

Cloakroom

46. A cloakroom is available to delegates and is located in the conference area.

Taxis

47. Taxis may be requested from the information desk. Please note, however, that any taxis called but not used are entitled to payment of a minimum fare.

Restaurants and cafeterias

- 48. Coffee, light beverages, sandwiches and pastries may be purchased at subsidized prices at the cafeteria on the ground floor and at the bar in the conference area on the lower ground floor. The cafeteria will remain open until the end of proceedings on the days of the Governing Council session.
- 49. IFAD's self-service cafeteria on the ground floor serves lunch from 12 noon until 2 p.m. In addition, a list of nearby restaurants and self-service cafeterias will be available at the information desk.
- 50. Delegates are kindly reminded to check the IFAD website regularly for new information.

Kindly complete this form if you are:

- Entering Italy with a laissez-passer;
- Encountering difficulties obtaining a visa in time to travel;
- Intending to apply for a 10-day visa.

The form should be sent **not later than 15 days before your departure date** to IFAD's Privileges and Visa Management Section by:

- fax number: +39-06-5459-3395/504-3463 or
- e-mail to privilegesvisa@ifad.org

Country of departure of the participant:	
Period of stay in Rome (from/to):	
NA /NA	
Ms/Mr.:	
Name:	
Surname:	
Nationality:	
Date of birth:	
Passport or laissez-passer no.:	
Date of issue: Date of expiry:	
Title:	
E-mail: Fax:	
Flight details:	



Enabling poor rural people to overcome poverty Ceuvrer pour que les populations rurales pauvres se libèrent de la pauvreté Dar a la población rural pobre la oportunidad de salir de la pobreza تمكين السكان الريقين الفقراء من التقلب على الفقر

IFAD Governing Council

Thirty-fourth Session – Rome, 19-20 February 2011 IFAD, via Paolo di Dono 44, Rome

Request to deliver a statement

Head o	of delegation:
Name:	
Officia	I title:
Would	like to request speaking time on:
	☐ Saturday, 19 February 2011 a.m. (time permitting)
	☐ Saturday, 19 February 2011 p.m.

Heads of delegation will be allocated up to three minutes for the delivery of their statement. Every effort will be made to assign the speaking slot requested by participants. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work.

Please forward completed form no later than 11 February 2011 to gc2011-secretariat@ifad.org.

Thirty-fourth session of the Governing Council Block booking

19-20 February 2011



Sheraton Roma Hotel & Conference Center

Please make your reservation by 15 January 2011 Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.

Sheraton Roma Hotel	Arrival date:
viale del Pattinaggio, 100 00144 Rome	Departure date:
Telephone: +39 06 54537382 Telefax: +39 06 5940813	Last name:
Website: www.sheraton.com/roma	
E-mail: sales.sheratonrome@sheraton.com	First name:
Special Rates for the thirty-fourth session of IFAD's Governing Council	Country name:
- Superior double room single use: EUR 140.00 per night - Superior double room: EUR 160.00 per night	City:
Eventual request of: - Club single room: Eur190.00 per night	Tel:
- Club double room: Eur 210.00 per night	
	Fax:
Please advise preference:	
Smoking	
Non smoking	
Rates include taxes and full buffet breakfast	Estimated time of arrival:
Credit Card (mandatory):	(Hotel check-in time starts at: 3 p.m.)
Master Card/Eurocard	
Diners Club	
☐ Visa/Carte Bleu	Estimated time of departure:
Amex	(Hotel check-out time: 11.00 a.m.)
Others	
Number:	
Expiry Date:	
r /	

Hotel reservation policy: Reservations must be made through Sheraton Roma Hotel. A block of rooms has been reserved for delegates. First cut-off date 15 January 2011. After that date all reservations are subject to hotel availability.

*Room availability is limited. The Sheraton Roma Hotel cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Sheraton Roma Hotel.

Cancellation policy: Reservations may be cancelled up to 72 hours prior to arrival date. All other cancellations and no-shows are subject to a one night room and tax charge.

Confirmation number will be provided by the hotel.

Thirty-fourth session of the Governing Council Block booking

19-20 February 2011



Please make your reservation by 10 January 2010 Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.

Hotel Bernini Bristol		Arrival date:
piazza Bernini, 23 00187 Rome		Departure date:
Telephone: +39 06 488931 Telefax: +39 06 4824266		Last name:
E-mail: reservationsbb@sinahotels.it		First name:
Website: www.berninibristol.it		
Special rates for the thirty-fourth sess Council	ion of IFAD's Governing	Country name:
- Standard double room single use:		City:
Standard double room:Supplement for Superior room:	EUR 220.00 per night EUR 20.00 per night	
Please advise preference:		Tel:
Smoking		
Non smoking		Fax:
Rates include taxes and American	buffet breakfast	Estimated time of arrival:
Credit Card (mandatory):		(Hotel check-in time starts at: 3 p.m.)
Master Card/Eurocard		
Diners Club		
☐ Visa/Carte Bleu		Estimated time of departure:
Amex		(Hotel check-out time: 11 a.m.)
Others		
Number:		
Expiry Date:		
6: .		

Hotel reservation policy: Reservations must be made through Hotel Bernini Bristol. A block of rooms has been reserved for delegates. First cut-off date 10 January 2011. After that date all reservations are subject to hotel availability.

Room availability is limited. The Hotel Bernini Bristol cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Hotel Bernini Bristol.

Cancellation policy: Reservations may be cancelled up to 10 days prior to arrival date. All other cancellations and no-shows are subject to a penalty.

Confirmation number will be provided by the hotel.

Thirty-fourth session of the Governing Council Block booking

19-20 February 2011



Please make your reservation by 15 January 2011 Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.

Aran Park Hotel			Arrival date:
via Riccardo Forster, 24			Danastowa data.
00143 Rome			Departure date:
Telephone: +39 06 510721			Last name:
Telefax: +39 06 51963976			
E-mail: prenotazioni@aranhotels.com Website: www.aranhotels.com			First name:
Special rates for the thirty-fourth sessi Council	on of IFAD's G	Governing	Country name:
- Superior double room single use:			City:
- Superior double:	EUR 160,00	per night	
Please advise preference:			Tel:
Smoking \square			Face
Non smoking \Box			Fax:
Rates include taxes and breakfast			Estimated time of arrival:
Credit Card (mandatory):			(Hotel check-in time starts at: 3 p.m.)
Master Card/Eurocard			
☐ Diners Club			
☐ Visa/Carte Bleu			Estimated time of departure:
Amex			(Hotel check-out time: 11 a.m.)
Others			
Number:			
Expiry Date:			
Signature:			

Hotel reservation policy: Reservations must be made through Aran Park Hotel. A block of rooms has been reserved for delegates. First cut-off date 15 January 2011. After that date all reservations are subject to hotel availability.

Room availability is limited. The Aran Park Hotel cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Aran Park Hotel.

Cancellation policy: Reservations may be cancelled up to 7 days prior to arrival date. All other cancellations and no-shows are subject to a penalty.

Confirmation number will be provided by the hotel.

HOTELS IN ROME and ITALY - TARIFFS FOR YEAR 2010 WHICH HAVE AGREED TO APPLY SPECIAL RATES FOR IFAD

Rates posted are special UN rates provided for hotels in Rome and Italy. Single rates may vary according to low/high season. The agreement is with IFAD and extended to other UN Agencies. Bookings must be done directly and not through IFAD. Payments must be made directly to the Hotel with absolutely no responsibility on the part of IFAD, who will be responsible only and exclusively for the bookings made by IFAD directly. IFAD's contact with hotels in Italy has included a questionnaire to measure the degree of environmental awareness of each establishment. This has enabled us to devise an eco-friendly rating where 28 is the maximum number of points able to be scored and N/A indicates no reply was received. These figures are the result of self-assessments so are not scientifically comparable. They nonetheless constitute a rough guide as to where guests can expect a more or less "green" accommodation experience. As such, in line with the UN's commitment to move its organisation towards climate neutrality, these ratings can be used as additional criteria for hotel selection.

EUR - (IFAD & WFP VICINITY)		Euro
ARAN MANTEGNA HOTEL via Andrea Mantegna, 130 00147 Rome Tel: 0039-06/989521 Fax: 0039-06/98952799 E-mail: info@aranhotels.com Web site: www.aranhotels.com	Double single use: Double: Green rating:	135.00 180.00 19
HOTEL TRE FONTANE via del Serafico, 51 00142 Rome Tel: 0039-06/51956556; 06/51963538 Fax: 0039-06/51955419 E-mail: info@hoteltrefontane.it Web site: www.hoteltrefontane.it	Double single use: Double: Green rating:	110.00 120.00 15
casa san Bernardo via Laurentina, 289 00142 Rome Tel: 0039-06/5407651 Fax:0039-06/5407654 E-mail: info@casasanbernardo.it Web site: www.casasanbernardo.it	Double single use: Double: Green rating:	90.00 130.00 16
HOTEL CRISTOFORO COLOMBO via Cristoforo Colombo, 710 00144 Rome Tel: 0039-06/5921901 Fax: 0039-06/5913262 E-mail: info@hotelcolomboroma.it	Single: Double single use: Double: Green rating:	100.00 120.00 140.00 14

Web site: <u>www.hotelcolomboroma.it</u>

VILLA EUR PARCO DEI PINI piazzale Marcelino Champagnat, 2 00144 Rome Tel: 0039-06/54220627-659 Fax: 0039-06/54220912 E-mail: info@villaeur.com Web site: www.villaeur.com	Single: Double single use: Double: Green rating:	70.00 82.00 130.00 N/A
SHANGRI-LA`CORSETTI viale Algeria, 141 00144 Rome Tel: 0039-06/5916441 Fax: 0039-06/5413813 E-mail: info@shangrilacorsetti.it Web site: www.shangrilacorsetti.it	Single: Double single use: Double: Green rating:	119.00 128.00 164.00 N/A
sheraton roma hotel & conference viale del Pattinaggio, 100 00144 Rome Tel: 0039-06/54537000; 800 780 525 Fax: 0039-06/5940555 E-mail: res497.sheraton.roma@sheraton.com Web site: www.sheraton.com/roma	NCE CENTER Single Classic: Single Superior: Double Classic: Double Superior: Green rating:	126.00 144.00 144.00 162.00 19
HOLIDAY INN ROME EUR PARCO DEI viale Castello della Magliana, 65 00148 Rome Tel: 0039-06/65581826-827 Fax: 0039-06/6557005 E-mail: reservations@holidayinn-eur.it Web site: www.holidayinn-eur.it	MEDICI Single: Double single use: Double: Green rating:	126.100 126.00 126.00 9
OLY HOTEL via Santuario Regina degli Apostoli, 36 00145 Rome Tel: 0039-06/59444.1 Fax: 0039-06/59444444 E-mail: info@olyhotel.it Web site: www.olyhotel.it	Double single use: Double: Green rating:	104.00 122.00 N/A
FOUR POINTS SHERATON - ROMA WE viale Eroi di Cefalonia, 301 00128 Rome Tel: 0039-06/508341 Fax: 0039-06/50834701 E-mail: info@fourpointsroma.com Web site: www.fourpoints.com/romawest	ST HOTEL Single: Double single use: Double: Green rating:	90.00 99.00 130.00 N/A
HOTEL PULITZER ROMA viale Guglielmo Marconi, 905 00146 Rome Tel: 0039-06/598591 Fax: 0039-06/59859815 E-mail: bookings@hotelpulitzer.it Web site: www.hotelpulitzer.it	Single: Double single use: Double: Green rating:	96.00 110.00 128.00 4

HOTEL ANTICA LOCANDA PALMIERI

via di Grotta Perfetta, 555/A Single: 55.00 00142 Rome Double single use: 69.00 Tel: 0039-06/51530428; 06/5034284 Double: 82.00 Fax: 0039-06/51985536 20 Green rating:

E-mail: info@anticalocandapalmieri.it Web site: www.anticalocandapalmieri.it

IBIS ROMA MAGLIANA

72.00 via Arturo Mercanti, 63 Double single use: 00148 Rome Double: 72.00 Tel: 0039-06/650951 Green rating: N/A

Fax: 0039-06/60200597 E-mail: H5562-RE@accor.com Web site: www.accorhotels.com To be indicated when booking: Identity code: SC442776084 Contract number: 5000

AVENTINO - (FAO VICINITY)

HOTEL VILLA SAN PIO

via di Santa Melania, 19 135.00 Double single use: 00153 Rome Double: 150.00 Tel: 0039-06/570057 Green rating: 26

Fax: 0039-06/5741112

E-mail: info@aventinohotels.com Web site: www.aventinohotels.com

HOTEL AVENTINO

via di San Domenico, 10 Double single use: 105.00 120.00 00153 Rome Double: Tel: 0039-06/570057 Green rating: 26

Fax: 0039-06/57005488

E-mail: info@aventinohotels.com Web site: www.aventinohotels.com

HOTEL SAN ANSELMO

piazza San Anselmo n. 2 Double single use: 160.00 180.00 00153 Rome Double: Tel: 0039-06/570057 Green rating: 26

Fax: 0039-06/5783604

E-mail: info@aventinohotels.com Web site: www.aventinohotels.com

AVENTINO BLUE GARDEN

80.00 via Santa Melania, 2 Double single use: 00153 Rome 120.00 Double: Green rating: 18

Tel: 0039-06/5743693; 3381744779

Fax: 0039-06/5756802 E-mail: q.carducci@mclink. Web site: www.bluegarden.it

CENTRAL AREA ROME

HOTEL AMBASCIATORI PALACE

via Vittorio Veneto, 62Double single use (Classic):200.0000187 RomeDouble (Classic)240.00Tel: 0039-06/47493Green rating:12

Fax: 0039-06/4743601

E-mail: info@ambasciatoripalace.com

Web site: www.royalgroup.it

HOTEL ARISTON

 via Turati, 16
 Single room:
 N/A

 00185 Rome
 Double room:
 141.00

 Tel: 0039 06/4465399
 Double single use:
 109.00

 Fax: 0039 06/064465399
 Green rating:
 N/A

E-mail: aristonerome@gmail.com
Web site: www.hotelariston.it

GRAND HOTEL VIA VENETO

 via Vittorio Veneto, 155
 Single room (Superior):
 199.00/215.00

 00187 Rome
 Single room (Deluxe):
 253.00/276.00

 Tel: 0039-06/487881
 Double room (Superior):
 215.00/230.00

 Fax: 0039-06/48788788
 Double room (Deluxe):
 276.00/300

 E-mail: reservations@ghvv.it
 Green rating:
 20

Web site: www.ghvv.it

HOTEL FORUM

 via Tor de' Conti, 25
 Single:
 126.00/144.00

 00184 Rome
 Double single use:
 144.00/171.00

 Tel: 0039-06/6792446
 Double:
 162.00/234.00

 Fax: 0039-06/6786479
 Green rating:
 N/A

E-mail: <u>info@hotelforum.com</u>
Web site: <u>www.hotelforum.com</u>

HOTEL NERVA

 via Tor de' Conti, 3
 Single:
 70.00/110.00

 00184 Rome
 Double single use:
 85.00/140.00

 Tel: 0039-06/6793764
 Double:
 100.00/170.00

 Fax: 0039-06/69922204
 Green rating:
 21

E-mail: info@hotelnerva.com
Web site: www.hotelnerva.com

HOTEL LANCELOT

 via Capo d'Africa, 47
 Single:
 103.00

 00184 Rome
 Double single use:
 135.00

 Tel: 0039-06/70450615
 Double:
 161.00

 Fax: 0039-06/70450640
 Green rating:
 19

E-mail: <u>info@lancelothotel.com</u>
Web site: <u>www.lancelothotel.com</u>

HOTEL MEDITERRANEO

 via Cavour, 15
 Single:
 108.00/117.00

 00184 Rome
 Double single use:
 126.00/135.00

 Tel: 0039-06/4884051; 06/4814276;
 Double single use (Superior):
 149.00/166.00

800860004

Fax: 0039-06/4744105; 06/4824976 Double (Standard): 140.00/158.00 E-mail: mediterraneo@bettojahotels.it Double (Superior): 167.00/188.00

Web site: www.bettojahotels.it Green rating: 21

Contract number: 4247

HOTEL MASSIMO D'AZEGLIO

 via Cavour, 18
 Single:
 99.00/108.00

 00184 Rome
 Double single use:
 117.00/131.00

 Tel: 0039-06/4620561; 06/4827386;
 Double single use (Superior):
 144.00/160.00

200260004

800860004

 Fax: 0039-06/4827386; 06/4824976
 Double (Standard):
 131.00/144.00

 E-mail: dazeglio@bettojahotels.it
 Double (Superior):
 158.00/173.00

 Web site: www.bettojahotels.it
 Green rating:
 21

Contract number: 4247

HOTEL ATLANTICO

 via Cavour, 23
 Single:
 95.00/99.00

 00184 Rome
 Double single use:
 104.00/113.00

 Tel: 0039-06/485951; 800860004
 Double (Standard):
 113.00/126.00

 Fax: 0039-06/4827492; 06/4824976
 Green rating:
 21

E-mail: <u>atlantico@bettojahotels.it</u> Web site: <u>www.bettojahotels.it</u>

Contract number: 4247

HOTEL NORD NUOVA ROMA

via Amendola, 3 77.00/86.00 Single: 00185 Rome Double single use: 90.00/99.00 Tel: 0039-06/4885441; 800860004 Double single use (Superior): 106.00/119.00 Fax: 0039-06/4817163; 06/4824976 Double (Standard): 104.00/113.00 E-mail: nord@bettojahotels.it Double (Superior): 119.00/133.00 Web site: www.bettojahotels.it Green rating: 21

Contract number: 4247

HOTEL SAVOY

 via Ludovisi, 15
 Single:
 149.00

 00187 Rome
 Double single use:
 172.00

 Tel: 0039-06/421551
 Double:
 207.00

 Fax: 0039-06/4215555
 Green rating:
 10

E-mail: reservations@savoy.it

Web site: www.savoy.it

HOTEL VENETO

 via Piemonte, 63
 Single:
 N/A

 00187 Rome
 Double single use:
 115,00

 Tel: 0039-06/487801
 Double:
 125,00

 Fax: 0039-06/42814583
 Green rating:
 24

E-mail: <u>info@hotelveneto.com</u> Web site: <u>www.hotelveneto.com</u>

ROMANICO PALACE HOTEL

 via Boncompagni, 35
 Single:
 N/A

 00187 Rome
 Double single use:
 130.00

 Tel: 0039-06/2037
 Double:
 150.00

 Fax: 0039-06/42815558
 Green rating:
 24

E-mail: <u>infor@hotelromanico.com</u> Web site: <u>www.hotelromanico.com</u>

HOTEL SPLENDIDE ROYAL

 via di Porta Pinciana, 14
 Double single use:
 210.00

 00187 Rome
 Double Superior:
 255.00

 Tel: 0039-06/42168828
 Breakfast:
 21.00/32.00

 Fax: 0039-06/42168800
 Green rating:
 22

E-mail: <u>reservations@splendideroyal.com</u> Web site: <u>www.splendideroyal.com</u>

ALDROVANDI PALACE ROMA

via Ulisse Aldrovandi, 15Double single use:199.0000197 RomeDouble:219.00Tel: 0039-06/3223993Green rating:23

Fax: 0039-06/3221435 E-mail: hotel@aldrovandi.com Web site: www.aldrovandi.com

HOTEL MERCURE ROMA DELTA COLOSSEO

 via Labicana, 144
 Single:
 118.00

 00184 Rome
 Double single use:
 146.00

 Tel: 0039-06/770021
 Double:
 182.00

 Fax: 0039-06/77250198
 Green rating:
 N/A

E-mail: H2909@accor.com
Web site: www.accorhotels.com
To be indicated when booking:
Identity code: SC442776084
Contract number: 5000

OTHER AREAS IN ROME

ALBERGO SANTA CHIARA

 via di Santa Chiara, 21
 Single:
 140.00

 00186 Rome
 Double single use:
 169.00

 Tel: 0039-06/6872979
 Double:
 200.00

 Fax: 0039-06/6873144
 Green rating:
 24

E-mail: <u>info@albergosantachiara.com</u>
Web site: <u>www.albergosantachiara.com</u>

THE DUKE HOTEL

 via Archimede, 69
 Single:
 135.00

 00197 Rome
 Double single use:
 150.00

 Tel: 0039-06/367221; 06/36722770
 Double:
 170.00

 Fax: 0039-06/36722706
 Green rating:
 N/A

E-mail: prenotazioni@thedukehotel.it Web site: www.thedukehotel.com

HOTEL MERCURE ROMA CORSO TRIESTE

 via Gradisca, 29
 Double single use:
 108.00

 00198 Rome
 Double:
 125.00

 Tel: 0039-06/852021
 Green rating:
 N/A

Fax: 0039-06/8412444

E-mail: <u>H3320-RE@accor.com</u>
Web site: <u>www.accorhotels.com</u>
To be indicated when booking:
Identity code: SC442776084
Contract number: 5000

HOTEL MERCURE ROMA PIAZZA BOLOGNA

via Reggio Calabria, 54Double single use:116.0000161 RomeDouble:137.00Tel: 0039-06/440741Green rating:N/A

Fax: 0039-06/44245461 E-mail: H3304-RE@accor.com Web site: www.accorhotels.com To be indicated when booking: Identity code: SC442776084 Contract number: 5000

OUTSIDE ROME

BEST WESTERN HOTEL SELENE

via Pontina Km.30Double single use:76.0000040 Pomezia –RomeDouble:112.00Tel: 0039-06/911701Green rating:N/A

Fax: 0039-06/91601570

E-mail: booking@hotelselene.com Web site: www.hotelselene.com

COURTYARD BY MARRIOTT ROME AIRPORT HOTEL

 via Portuense, 2470
 Double single use:
 120.00

 00054 Fiumicino (Rome)
 Double:
 130.00

 Tel: 0039-06/999351
 Green rating:
 23

Fax: 0039-06/9993588

E-mail: info@romeairporthotel.it
Web site: www.marriott.com/romcy

HILTON ROME AIRPORT

via Arturo FerrarinDouble single use:167.0000054 Fiumicino (Rome)Double:167.00Tel: 0039-06/65258Green rating:N/A

Fax: 0039-06/65256525; 06/65256112 E-mail: <u>sales.romeairport@hilton.com</u>

Web site: www.hilton.com

HILTON GARDEN INN ROME AIRPORT

via Vittorio BragadinDouble single use:108.0000054 Fiumicino (Rome)Double:108.00Tel: 0039-06/65259000; 06/65258Green rating:N/A

Fax: 0039-06/65259001; 06/65256112 E-mail: <u>sales.romeairport@hilton.com</u>

Web site: www.hilton.com

HOTEL CASTELVECCHIO

 viale Pio XI, 23
 Single:
 65.00

 00040 Castel Gandolfo
 Double single use:
 75.00

 Tel: 0039-06/9360308
 Double:
 120.00

 Fax: 0039-06/9360579
 Green rating:
 23

E-mail: info@hotelcastelvecchio.com Web site: www.hotelcastelvecchio.com

CORTE IN FIORE

 via degli Olivi, 16
 Single:
 55.00

 00040 Ardea - Rome
 Double:
 80.00

 Tel: 0039-06/91648015
 Green rating:
 9

 Fax: 0039-06/91648384
 9

E-mail: info@corteinfiore.com
Web site: www.corteinfiore.com