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Enabling poor rural people
to overcome poverty

Thirty-fourth session of the Governing Council

Organizational aspects

Addendum

Note to Governors

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Governing Council — Thirty-fourth Session
Rome, 19-20 February 2011

For: Information

Thirty-fourth session of the Governing Council

Organizational aspects

General information for delegates

Traffic around the venue

1. On 19 and 20 February, parking near IFAD will be limited to the vehicles of Governing Council participants. Further details will be posted on IFAD's website.

Parking and transportation

2. For the days of the Governing Council session, a limited number of parking places have been reserved near IFAD premises for delegates arriving in cars with diplomatic plates or displaying an IFAD parking permit. Further information and maps will be posted on IFAD's website.
3. Governing Council delegates can obtain a temporary IFAD parking permit from the registration desk.

Shuttle bus service

4. The shuttle bus service between Laurentina metro station and IFAD headquarters will run from 8 a.m. to 11 p.m. on 19 February and from 8 a.m. to 5 p.m. on 20 February, with extra buses at peak times (at the beginning and end of the meetings each day). The pick-up and drop-off points are Viale Luca Gaurico 9-11, on the main road behind the Laurentina metro station, and the yellow bus stop adjacent to the main guardhouse entrance at IFAD headquarters (between via Paolo di Dono 50 and 44).

Security

5. Strict security measures will be implemented. Metal detectors and X-ray machines for baggage scanning will be in operation at all entrances to the meeting site. Security staff will have instructions to allow entry only to persons in possession of a security badge.

Registration for the Governing Council

Registration and accreditation

6. All members of official delegations and all observers are kindly requested to register and pick up their security badges immediately upon arrival at the registration area located in the atrium.
7. Upon registering, delegates will receive a meeting badge to be used on both days of the session. For security purposes, this badge must be worn at all times while on IFAD premises.
8. The registration desk (at IFAD's main entrance) will operate on Thursday, 17 February from 9 a.m. to 5 p.m. and on Friday, 18 February from 9 a.m. to 5 p.m.
9. On the opening day of the Governing Council (Saturday, 19 February), delegates may register from 8 a.m. onwards.
10. If delegates wish to designate someone to collect their meeting badge prior to the session, the registration desk will require written authorization signed by the delegate or the relevant authority at the permanent representation or embassy in Rome.

11. Delegates are kindly reminded that due to limited seating capacity in the Plenary Hall, only two seats will be assigned to each delegation. The registration desk will also issue a single floating pass to each observer for Saturday, 19 February, the first day of the session.

Organization of the sessions

Punctuality

12. The Governing Council will commence at 9 a.m. sharp. Delegates are therefore kindly requested to arrive no later than 8.30 a.m. on Saturday, 19 February.
13. Given the presence of Heads of State at the inaugural ceremony on Saturday, 19 February, strict security measures will be implemented at IFAD and the immediate surroundings, including security screening of all those entering IFAD headquarters. Delegates are requested to keep this in mind in timing their arrival.

Web streaming of the proceedings

14. Delegates unable to enter the Plenary Hall may follow the proceedings through a video link in the Italian Conference Room on the lower ground floor. Earphone sets with a language selector will allow delegates to follow the discussions in their language of preference.

Meeting rooms

15. Small meeting rooms may be reserved on an hourly basis by country delegations by sending an e-mail to gc2011-secretariat@ifad.org.

Statements by delegates

16. Heads of delegation wishing to make a general statement during the plenary meetings of the Governing Council are requested to notify the Secretary of IFAD of their intention to do so by Friday, 11 February 2011, at the latest (see form in attachment I). A list of the order of speakers, based on the order of the receipt of requests, will be published and made available at the start of the session. Requests to make a general statement received after the start of the session will be added in the same manner and an updated list of the order of speakers will be published daily.
17. Statements should be limited to a maximum of **three minutes**. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work. Delegates are kindly requested to provide statements in electronic format; should this not be possible, a printed version should be provided as early as possible prior to delivery of the statement.
18. The Secretariat will arrange for delivered statements to be posted on IFAD's website, unless otherwise advised by the delegations concerned.
19. Statements that are delivered during the plenary meetings will be recorded in the Governing Council report in summarized form.
20. Instead of delivering a statement during the Governing Council, delegates may choose to submit their statements for publication, in their entirety, in the Governing Council report. In such cases, delegates should submit the full text of their statements directly to the List of Speakers Office.

List of Speakers Office

21. The List of Speakers Office, as part of the Secretariat of the session, receives and keeps a record of all statements submitted, draws up the order of speakers for the plenary meetings and assists speakers at the point of delivery. Any queries regarding the order of speakers should be addressed directly to the List of Speakers Office.

Other facilities

Restaurants and cafeterias

22. Coffee, light beverages, sandwiches and pastries will be available for purchase at reasonable prices in the cafeteria on the ground floor and at the bar in the conference area on the lower ground floor. Hot meals will also be available at the cafeteria at lunchtime from noon to 2 p.m. The cafeteria will be open from 8 a.m. until the end of the proceedings.
23. A list of nearby restaurants and self-service cafeterias is presented in attachment II and will also be available at the information desk.



Enabling poor rural people to overcome poverty
Ouvrir pour que les populations rurales pauvres se libèrent de la pauvreté
Dar a la población rural pobre la oportunidad de salir de la pobreza
تمكين السكان الريفيين الفقراء من التغلب على الفقر

IFAD Governing Council

Thirty-fourth Session – Rome, 19-20 February 2011

IFAD, via Paolo di Dono 44, Rome

Request to deliver a statement

Head of delegation:

Name:

Official title:

Would like to request speaking time on:

- Saturday, 19 February 2011 a.m. (time permitting)
- Saturday, 19 February 2011 p.m.
- Sunday, 20 February 2011 a.m.

Heads of delegation will be allocated up to **three** minutes for the delivery of their statement. Every effort will be made to assign the speaking slot requested by participants. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work.

Please forward completed form no later than 11 February 2011 to gc2011-secretariat@ifad.org.

List of restaurants and snack bars near IFAD

WALKING DISTANCE

Cheng Du Chinese (Restaurant)

Via Paolo di Dono, 23
Tel: 06 5193031
Open for lunch and dinner seven days a week

Costantini Snack Bar/Cafeteria

Via Duccio di Buoninsegna, 2/10
Tel: 06 5035198
Open Saturday for bar service only
Closed on Sunday

Euro Caffè Snack Bar/Cafeteria

Via A. Baldovinetti, 91
Tel: 06 5190719
Open Saturday and Sunday for bar service only
Open seven days a week

Food and Drinks

Via Baldovinetti 98
Tel: 06 5033167
Open Saturday and Sunday for bar and cafeteria service at lunch and dinner

GE.SI Snack Bar

Via A. Baldovinetti, 8
Tel: 06 5193503/3285781260
Open Saturday morning for bar service, closed on Sunday

Il Forno delle Delizie

Via Baldovinetti 36
Tel. 06 5034666
Closed on Sunday

Magnum 2000 Snack Bar

Via Duccio di Buoninsegna, 49
Tel: 06 5193762
Open on Saturday

La Mandara Snack Bar/Cafeteria

Largo del Bronzino, 4
Tel: 06 5193666
Open Saturday for bar service
Closed on Sunday

Mela Verde Snack Bar/Cafeteria

Via Paolo di Dono, 41
Tel: 06 5043200
Open Saturday for bar service only
Closed on Sunday

Moroni Snack Bar

Via A. Baldovinetti, 61
Tel: 06 5031414
Closed on Monday
Open Saturday and Sunday for bar service

FURTHER AFIELD

Hostaria Antica Roma (Restaurant)

Via Appia Antica, 87
Tel: 06 5132888
Closed on Monday

Hostaria dell'Archeologia (Restaurant)

Via Appia Antica, 139
Tel: 06 7880494
Closed on Tuesday

Orazio (Restaurant)

Via di Porta Latina, 5
Tel: 06 70492401
Closed on Tuesday

Orto di Roma (Restaurant)

Via di Grottaperfetta, 551
Tel: 06 5032081
Open seven days a week

Shangri-La Corsetti (Restaurant)

Viale Algeria, 141
EUR
Tel: 06 5918861
Open seven days a week