

Document:	<u>GC 33/INF.1</u>
Date:	<u>7 December 2009</u>
Distribution:	<u>Public</u>
Original:	<u>English</u>

**E**



Enabling poor rural people  
to overcome poverty

## **Arrangements for the thirty-third session of the Governing Council**

Governing Council — Thirty-third Session  
Rome, 17-18 February 2010

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For: **Information**

## **Note to Governors**

This document is submitted for the information of the Governing Council.

To make the best use of time available at Governing Council sessions, Governors are invited to contact the following focal point with any technical questions about this document before the session:

**Andreina Mauro**

Manager, Conference Services  
telephone: +39 06 5459 2088  
e-mail: [a.mauro@ifad.org](mailto:a.mauro@ifad.org)

Queries regarding the dispatch of documentation for this session should be addressed to:

**Deirdre McGrenra**

Governing Bodies Officer  
telephone: +39 06 5459 2374  
e-mail: [d.mcgrenra@ifad.org](mailto:d.mcgrenra@ifad.org)

# Arrangements for the thirty-third session of the Governing Council

## Information for delegates

### Location

1. The thirty-third session of the Governing Council will be held on Wednesday, 17 and Thursday, 18 February 2010 at IFAD's headquarters, via Paolo di Dono 44 (EUR), Rome. The building is approximately a 15-minute drive from Leonardo da Vinci Airport (Fiumicino). The nearest metro station is Laurentina.

### Parking and transportation

2. Delegates may be dropped off in the internal parking lot in front of the headquarters' main entrance. Parking slots will be provided in a area reserved for cars that have CD plates or display an IFAD parking permit. Governing Council delegates can obtain a temporary IFAD parking permit from the GC 2010 Secretariat ([gc2010-secretariat@ifad.org](mailto:gc2010-secretariat@ifad.org)).
3. Delegates are informed that a shuttle bus service between Laurentina metro station and IFAD headquarters is available from Monday to Friday (a timetable will be provided in due course). The pick-up and drop-off point at Laurentina is Viale Luca Gaurico 9-11, on the main road behind the station, while the IFAD drop-off and pick-up point is the yellow bus stop adjacent the main entrance of the guardhouse (between via Paolo di Dono 50-44).

### Nomination of delegates

4. Rule 11.1 of the Rules of Procedure of the Governing Council provides that "The credentials of Governors and alternates shall be issued by, or on behalf of, the Head of State or of Government or by the Minister or Secretary for Foreign Affairs or by another person notified by the Member so having authority to do so. These credentials and the notifications of the names of advisers shall be submitted to the President at least one week before the opening of the first session the designated persons are to attend. Unless otherwise specified, such credentials and notifications shall be considered valid for subsequent sessions until withdrawn by a notification to the President." It would be greatly appreciated if this information could be provided to the Secretary of IFAD at [gc2010-secretariat@ifad.org](mailto:gc2010-secretariat@ifad.org) not later than 25 January 2010.
5. For planning purposes, observers are also requested to kindly confirm their participation or non-participation prior to 25 January 2010.

### Registration

6. All members of official delegations and all observers are kindly requested to register and pick up their security badge immediately upon arrival, at the registration area located in the atrium.
7. Registration will begin on Tuesday, 16 February 2010 from 10 a.m. to 6 p.m. and will continue on Wednesday, 17 February 2010 from 8 a.m. to 9.30 a.m.

### Security

8. Strict security measures will be implemented. Metal detectors and x-ray machines for baggage scanning will be in operation at all entrances to the meeting site. Security staff will have instructions to allow entry only to persons in possession of a security badge.
9. Due to the limited seating capacity of the Plenary Hall, only two seats per delegation will be assigned. Floating passes will be issued at the registration area.
10. Delegates are reminded to wear their security badge at all times and never to leave briefcases or any valuable items unattended at the meeting site.

### **Meeting rooms and hours**

11. The plenary meetings of the Governing Council will be held in the Plenary Hall. Meetings are expected to take place from 9.30 a.m. to 1.30 p.m. and from 3.00 p.m. to 7.00 p.m. on Wednesday, 17 February, and from 9.00 a.m. to 1.00 p.m. on Thursday, 18 February.
12. It is essential that meetings start on time and that the schedule be respected. Delegates are therefore urged to be punctual.
13. Meeting rooms will be provided for List meetings and other Governing Council-related events. Should you need to book a meeting room, please contact the GC 2010 Secretariat.
14. Delegates are kindly reminded to turn off mobile telephones before entering meeting rooms.

### **Web streaming of the proceedings**

15. The proceedings may be followed through a video link in the Italian Conference Room (S105) on the lower ground floor.

### **List of delegations**

16. A provisional list of delegations, based on replies received as at 13 February 2010, will be made available at the registration desk. A final list of delegations will be included in the Governing Council Report.
17. Delegates are kindly requested to notify the registration desk of any amendments they may wish to make to the provisional list of delegations.

### **Schedule of work and summary records**

18. The schedule of work will be available on the first day of the session. Provisional summary records will be issued as soon as possible after the session in accordance with the Rules of Procedure of the Governing Council.

### **Distribution of documents**

19. The documents desk will be located in the conference area on the lower ground floor. Due to environmental concerns, delegates are requested to bring with them the documents that have been dispatched. In accordance with the IFAD Policy on the Disclosure of Documents, as approved by the Executive Board at its eighty-ninth session, documents will also be made available on IFAD's public website in the official languages of the Fund. Delegates may pick up documents, if necessary, immediately after registration.

### **Statements by delegates**

20. Heads of delegation wishing to make a general statement during the plenary meetings of the Governing Council are requested to notify the Secretary of IFAD of their intention to do so by Monday, 8 February 2010 (see form in attachment II) at the latest. A list of the order of speakers, based on the order of the receipt of requests, will be published and made available at the start of the session. Requests to make a general statement received after the start of the session will be added in the same manner and an updated list of the order of speakers will be published daily.
21. Statements should be limited to a maximum of five minutes. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work. Delegates are kindly requested to provide statements in electronic format; should this not be possible, a printed version should be provided as early as possible prior to delivery of the statement.
22. The Secretariat will arrange for delivered statements to be posted on IFAD's website, unless otherwise advised by the delegations concerned.

23. Statements that are delivered during the plenary meetings will be recorded in the Governing Council Report in summarized form.
24. Heads of delegations who wish to deliver a general statement during the plenary meeting of the Governing Council may request a videotape of their address or have a copy distributed to specified members of the media. Delegates wishing to avail themselves of this opportunity should take note of the following:
- (a) Delegates interested in obtaining a videotape (in VHS format) of their address should indicate this when notifying the Secretary of IFAD of their intention to deliver a statement. Requested tapes will be distributed from the List of Speakers Office at the end of each day on 17 and 18 February.
  - (b) Delegates interested in having a broadcast-quality copy of their statement distributed to the media should indicate their interest to the Secretary of IFAD including the following information:

Media organization: \_\_\_\_\_

Contact name: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

25. Instead of delivering a statement during the Governing Council, delegates may choose to submit their statements for publication, in their entirety, in the Governing Council Report. In such cases, delegates should submit the full text of their statements directly to the List of Speakers Office. Should they so desire, Governors may also have their statements posted on IFAD's website.

#### **List of Speakers Office**

26. The List of Speakers Office, as part of the Secretariat of the session, receives and keeps a record of all statements submitted, draws up the order of speakers for the plenary meetings and assists speakers at the point of delivery. Any queries regarding the order of speakers should be addressed directly to the List of Speakers Office. This office will seek speakers' approval for their statements to be posted on IFAD's website after delivery.

#### **Entry into Italy**

27. Delegates are advised that, to enter Italy, their travel document (United Nations laissez-passer or national passport) should be valid for at least six months after their expected date of departure from Italy.
- (a) **United Nations laissez-passer holders:** Holders of a United Nations laissez-passer, irrespective of their nationality, do not require a visa when visiting Italy on official mission and for a stay of less than 90 days. Nonetheless, to avoid delays at entry, IFAD provides a declaration to the border authorities informing them of the arrival of an official visitor holding a laissez-passer. A copy of this declaration is forwarded to the visitor, who should show it to the airport border police, together with his or her laissez-passer.

To enable IFAD to submit this declaration, delegates holding a laissez-passer are kindly requested to complete the attached form (attachment I) and forward it to the IFAD Privileges and Visa Management Section as soon as possible.

Visitors entering Italy at Leonardo da Vinci Airport (Fiumicino) should note that there is a dedicated checkpoint for laissez-passer holders to the right of the passport control line. It is marked with the sign "Staff Only/Lasciapassare". Using that checkpoint will speed up entry.

- (b) **National passport holders:** As Italy is a signatory to the Schengen Agreement, nationals of other Schengen countries can enter Italy without a visa. Delegates who require an entry visa should contact the Italian representation in their country of residence at least three weeks before they intend to enter Italy, supporting their application with a copy of IFAD's letter of invitation to the Governing Council. Should difficulties arise, delegates are advised to inform the IFAD Privileges and Visa Management Section, completing and forwarding the attached form (attachment I). The information provided will be used as the basis for a note verbale that IFAD will send to the relevant Italian embassy in support of the delegate's visa application.

Delegates coming from countries that have no Italian consulate may be able to obtain a visa from the representation of another Schengen country that has been authorized to represent Italy. Should this not be possible, a ten-day visa may be granted upon the traveller's arrival in Rome. Delegates intending to apply for such a visa should inform the IFAD Privileges and Visa Management Section at least ten days before their expected arrival in Rome, again using the attached form. Please note that, in this case, Italy should be the visitor's first point of entry in the Schengen zone.

#### **Hotel bookings**

28. Delegates are responsible for making their own hotel bookings.
29. The Sheraton Roma Hotel and the Aran Park Hotel, which are close to IFAD Headquarters, and the Hotel Bernini Bristol, in the centre of Rome, have reserved a limited number of rooms exclusively for IFAD delegates at a special conference rate. To request a booking, delegates must complete, in full, the attached form (attachment III) and send it by fax **directly** to the hotel concerned not later than 15 January 2010. All contact details for these hotels are listed in the forms.
30. A list of other hotels that offer corporate rates to IFAD is also attached (attachment IV). Please note that the hotel rates shown in attachment IV are 2009 rates and are subject to change as of January 2010. An updated list with 2010 rates will be provided as soon as it becomes available.

#### **Travel arrangements**

31. Assistance with travel arrangements may be obtained from the IFAD travel agent, Carlson Wagonlit Travel, located on the ground floor in room B-011. The office is open Monday through Friday from 9 a.m. to 5 p.m.

#### **Banking facilities**

32. A branch of Banca Popolare di Sondrio is located on the ground floor, close to the main reception area. The bank will follow regular Italian banking hours from 8.30 a.m. to 1.30 p.m. and from 2.30 p.m. to 4.00 p.m.

#### **Medical services**

33. First-aid facilities are available in the meeting area, as well as an ambulance in case of emergencies.

#### **Post office**

34. IFAD does not have a post office on its premises. The nearest post office is located within a ten-minute walking distance on Via A. Del Sarto 12 (just off Via Baldovinetti).

**Incoming mail**

35. Personal mail for delegates will be placed in their boxes at the documents desk. Mail should indicate "Delegate-Governing Council" and be addressed: c/o International Fund for Agricultural Development (IFAD), Via Paolo di Dono 44, 00142 Rome, Italy. Fax number: +39 06 5043463; e-mail: [ifad@ifad.org](mailto:ifad@ifad.org).

**Telecommunications**

36. Delegates may receive telephone calls in the conference area on the following numbers: +39 06 5459 2285/2275 (documents desk); 2101 (registration desk); 2112 (disbursement); or 2193 (information desk). Additional telephone numbers and the extension numbers of various conference and Secretariat offices will be available at the information desk.

**Internet facilities**

37. Wireless Fidelity (Wi-Fi) will be available in and around the plenary meeting room. Delegates may also make use of the computers provided in the Internet cafe, which is located near the bar in the conference area. Internet connection is also available in the cafeteria and atrium on the ground floor.

**Interpretation and languages used in meetings**

38. The official languages of IFAD are Arabic, English, French and Spanish. Simultaneous interpretation and all documents will be provided in these four languages.
39. The Plenary Hall and all meeting rooms in the conference area will be equipped with interpretation facilities in IFAD's four official languages. Earphone sets with a language selector will allow delegates to follow the discussions. Delegates are kindly requested to leave earphones on their table at the end of each meeting.

**Cloakroom**

40. A cloakroom is available to delegates and is located in the conference area.

**Taxis**

41. Taxis may be requested from the information desk. Please note, however, that any taxis called but not used are entitled to payment of a minimum fare.

**Restaurants and cafeterias**

42. Coffee, light beverages, sandwiches and pastries may be purchased at subsidized prices at the cafeteria on the ground floor and at the bar in the conference area on the lower ground floor. The cafeteria will remain open until the end of proceedings on the days of the Governing Council session.
43. IFAD's self-service cafeteria on the ground floor serves lunch from 12 noon until 2 p.m. In addition, a list of nearby restaurants and self-service cafeterias will be available at the information desk.

**Reception**

44. The President of IFAD will host a reception on Wednesday, 17 February 2010 in the conference area. All delegates and observers are invited and will receive invitation cards upon registration.

Kindly complete this form if you are:

- Entering Italy with a laissez-passer;
- Encountering difficulties obtaining a visa in time to travel;
- Intending to apply for a 10-day visa.

The form should be sent **not later than 15 days before your departure date** to IFAD's Privileges and Visa Management Section by:

- fax number: +39-06-5459-3311/504-3463 or
- e-mail to [s.reyes@ifad.org](mailto:s.reyes@ifad.org)

Country of departure of the participant:

Period of stay in Rome (from/to):

Ms/Mr.:

Name:

Surname:

Nationality:

Date of birth:

Passport or laissez-passer No.:

Date of issue:  
Date of expiry:

Title:

E-mail:

Fax:

Flight details:





Enabling poor rural people to overcome poverty  
Ouvrir pour que les populations rurales pauvres se libèrent de la pauvreté  
Dar a la población rural pobre la oportunidad de salir de la pobreza  
تمكين السكان الريفيين الفقراء من التغلب على الفقر

## **IFAD Governing Council**

Thirty-second Session – Rome, 17-18 February 2010

IFAD, Via Paolo di Dono, 44 Rome

### **Request to deliver a statement**

Head of delegation:

Name:

Official title:

Would like to request speaking time on:

Wednesday, 17 February 2010 p.m.

Thursday, 18 February 2010 a.m.

Heads of delegation will be allocated up to five minutes for the delivery of their statement. Every effort will be made to assign the speaking slot requested by participants. Please note that speaking slots will be confirmed on the morning of each session, but are nonetheless subject to the session's effective adherence to its schedule of work.

Please forward completed form no later than 8 February 2010 to  
gc2010-secretariat@ifad.org

## Thirty-third session of the Governing Council

### Block booking

16-19 February 2010



**Sheraton Roma Hotel & Conference Center**

**Please make your reservation by 15 January 2010**

**Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.**

Sheraton Roma Hotel  
Viale del Pattinaggio, 100  
00144 Rome

Telephone: +39 06 54537382  
Telefax: +39 06 5940813  
Website: www.sheraton.com/roma  
E-mail: sales.sheratonrome@sheraton.com

Special Rates for the thirty-third session of IFAD's Governing Council

- Superior double room single use: EUR 166.00 per night  
- Superior double room: EUR 191.00 per night

**Eventual request of:**

- Club single room: Eur 186,00 per night
- Club double room: Eur 211,00 per night

Please advise preference:

Smoking

Non smoking

**Rates include taxes and full buffet breakfast**

**Credit Card (mandatory):**

Master Card/Eurocard

Diners Club

Visa/Carte Bleu

Amex

Others

Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Arrival date: \_\_\_\_\_

Departure date: \_\_\_\_\_

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Country name: \_\_\_\_\_

City: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Estimated time of arrival: \_\_\_\_\_

**(Hotel check-in time starts at: 3 p.m.)**

\_\_\_\_\_

**Estimated time of departure: \_\_\_\_\_**

**(Hotel check-out time: 11.00 a.m.)**

\_\_\_\_\_

**Hotel reservation policy:** Reservations must be made through Sheraton Roma Hotel. A block of rooms has been reserved for delegates. First cut-off date 15 January 2010. After that date all reservations are subject to hotel availability.

\*Room availability is limited. The Sheraton Roma Hotel cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Sheraton Roma Hotel.

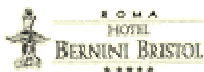
**Cancellation policy:** Reservations may be cancelled up to 72 hours prior to arrival date. All other cancellations and no-shows are subject to a one night room and tax charge.

**Confirmation number will be provided by the hotel.**

## Thirty-third session of the Governing Council

### Block booking

16-19 February 2010



**Please make your reservation by 15 January 2010**

**Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.**

Hotel Bernini Bristol  
Piazza Bernini, 23  
00187 Rome

Telephone: +39 06 488931  
Telefax: +39 06 4824266  
E-mail: [reservationsbb@sinahotels.it](mailto:reservationsbb@sinahotels.it)  
Website: [www.berninibristol.it](http://www.berninibristol.it)

Special rates for the thirty-third session of IFAD's Governing Council

- Standard double room single use: EUR 209.00 per night
- Standard double room: EUR 231.00 per night
- Supplement for Superior room: EUR 20.00 per night

Please advise preference:

Smoking

Non smoking

**Rates include taxes and American buffet breakfast**

**Credit Card (mandatory):**

Master Card/Eurocard

Diners Club

Visa/Carte Bleu

Amex

Others

Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Arrival date: \_\_\_\_\_

Departure date: \_\_\_\_\_

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Country name: \_\_\_\_\_

City: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Estimated time of arrival: \_\_\_\_\_

**(Hotel check-in time starts at: 3 p.m.)**

\_\_\_\_\_

**Estimated time of departure: \_\_\_\_\_**

**(Hotel check-out time: 11 a.m.)**

\_\_\_\_\_

**Hotel reservation policy:** Reservations must be made through Hotel Bernini Bristol. A block of rooms has been reserved for delegates. First cut-off date 15 January 2010. After that date all reservations are subject to hotel availability.

Room availability is limited. The Hotel Bernini Bristol cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Hotel Bernini Bristol.

**Cancellation policy:** Reservations may be cancelled up to 10 days prior to arrival date. All other cancellations and no-shows are subject to a penalty.

**Confirmation number will be provided by the hotel.**

## Thirty-third session of the Governing Council

### Block booking

16-19 February 2010



**Please make your reservation by 15 January 2010**

**Note: Please type or use block letters. A stamped version of this form will be returned to you as a confirmation of your reservation.**

Aran Park Hotel  
Via Riccardo Forster, 24  
00143 Rome

Telephone: +39 06 510721  
Telefax: +39 06 51963976  
E-mail: [prenotazioni@aranhotels.com](mailto:prenotazioni@aranhotels.com)  
Website: [www.aranhotels.com](http://www.aranhotels.com)

Special rates for the thirty-third session of IFAD's Governing Council

- Superior double room single use: EUR 114,00 per night  
- Superior double: EUR 169,00 per night

Please advise preference:

Smoking

Non smoking

**Rates include taxes and breakfast**

Credit Card (**mandatory**):

Master Card/Eurocard

Diners Club

Visa/Carte Bleu

Amex

Others

Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Arrival date: \_\_\_\_\_

Departure date: \_\_\_\_\_

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Country name: \_\_\_\_\_

City: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Estimated time of arrival: \_\_\_\_\_

**(Hotel check-in time starts at: 3 p.m.)**

\_\_\_\_\_

**Estimated time of departure: \_\_\_\_\_**

**(Hotel check-out time: 11 a.m.)**

\_\_\_\_\_

**Hotel reservation policy:** Reservations must be made through Aran Park Hotel. A block of rooms has been reserved for delegates. First cut-off date 15 January 2010. After that date all reservations are subject to hotel availability.

Room availability is limited. The Aran Park Hotel cannot guarantee room availability prior to or after the conference. If you plan to arrive before or stay after the conference, please return this form immediately to the Aran Park Hotel.

**Cancellation policy:** Reservations may be cancelled up to 7 days prior to arrival date. All other cancellations and no-shows are subject to a penalty.

**Confirmation number will be provided by the hotel.**

## Hotels in Rome that have agreed to apply special rates for IFAD – Tariffs for 2009

The rates given below are special rates that hotels in Rome have agreed to extend to IFAD and the other Rome-based United Nations agencies. Single rates may vary according to the season. Bookings must be made directly with the hotel, and not through IFAD, and IFAD has no responsibility for payments except in cases where it makes the hotel arrangements directly.

### EUR/IFAD VICINITY

Euro

#### ARAN PARK HOTEL

Via Riccardo Forster, 24  
Fonte Meravigliosa  
00143 Rome

Tel: 0039-06/51072721

Fax: 0039-06/51963976

E-mail: [prenotazioni@aranhotels.com](mailto:prenotazioni@aranhotels.com)Website: [www.aranhotels.com](http://www.aranhotels.com)

Double single use:	130.00
Double single use sup:	148.00
Double:	190.00

#### HOTEL AMERICAN PALACE EUR

Via Laurentina, 554  
00143 Rome

Tel: 0039-06/5913552

Fax: 0039-06/5911740

E-mail: [info@americanpalace.it](mailto:info@americanpalace.it)Website: [www.americanpalace.it](http://www.americanpalace.it)

Single:	90.00
Double single use:	110.00
Double:	130.00

#### HOTEL TRE FONTANE

Via del Serafico, 51  
00142 Rome

Tel: 0039-06/51956556; 06/51963538

Fax: 0039-06/51955419

E-mail: [hoteltrefontane@tin.it](mailto:hoteltrefontane@tin.it)Website: [www.hoteltrefontane.it](http://www.hoteltrefontane.it)

Double single use:	100.00
Double:	120.00

IVA not included

#### CASA SAN BERNARDO

Via Laurentina, 289  
00142 Rome

Tel: 0039-06/5407651

Fax: 0039-06/5407654

E-mail: [info@casasanbernardo.it](mailto:info@casasanbernardo.it)

Double single use:	90.00
Double:	130.00

#### HOTEL CRISTOFORO COLOMBO

Via Cristoforo Colombo, 710  
00144 Rome

Tel: 0039-06/5921901

Fax: 0039-06/5913262

E-mail: [info@hotelcolomboroma.it](mailto:info@hotelcolomboroma.it)Website: [www.hotelcolomboroma.it](http://www.hotelcolomboroma.it)

Single:	110.00
Double single use:	120.00
Double:	140.00

<p><b>VILLA EUR – PARCO DEI PINI</b>  Piazzale Marcelino Champagnat, 2  00144 Rome  Tel: 0039-06/54220627-659  Fax: 0039-06/54220912  E-mail: <a href="mailto:info@villaeur.com">info@villaeur.com</a>  Website: <a href="http://www.villaeur.com">www.villaeur.com</a></p>	<p>Single: 69.50  Double single use: 82.00  Double: 130.00</p>
<p><b>SHANGRI-LÀ CORSETTI</b>  Viale Algeria, 141  00144 Rome  Tel: 0039-06/5916441  Fax: 0039-06/5413813  <b>Ristorante:</b> Tel: 06/5918861 Fax: 06/5914581  E-mail: <a href="mailto:reception@shangrilacorsetti.it">reception@shangrilacorsetti.it</a>  Website: <a href="http://www.shangrilacorsetti.it">www.shangrilacorsetti.it</a></p>	<p>Single: 128.00  Double single use: 139.00  Double: 175.00</p>
<p><b>SHERATON ROMA HOTEL &amp; CONFERENCE CENTER</b>  Viale del Pattinaggio, 100  00144 Rome  Tel: 0039-06/54537000; 800 780 525  Fax: 0039-06/5940555  E-mail: <a href="mailto:res497.sheraton.roma@sheraton.com">res497.sheraton.roma@sheraton.com</a>  Website: <a href="http://www.sheraton.com/roma">www.sheraton.com/roma</a></p>	<p>Single Superior: 188.00  Single Club: 227.00  Double Superior: 224.00  Double Club: 263.00</p>
<p><b>HOLIDAY INN ROME – EUR PARCO DEI MEDICI</b>  Viale Castello della Magliana, 65  00148 Rome  Tel: 0039-06/65581826-827  Fax: 0039-06/6557005  E-mail: <a href="mailto:reservations@holidayinn-eur.it">reservations@holidayinn-eur.it</a>  Website: <a href="http://www.holidayinn-eur.it">www.holidayinn-eur.it</a></p>	<p>Double single use: 138.00  Double single use (max): 146.00  Double: 160.00</p>
<p><b>MANCINI PARK HOTEL</b>  Via di Valleranello, 67  00128 Rome  Tel: 0039-06/5080284  Fax: 0039-06/5087898  Website: <a href="http://www.manciniparkhotel.it">www.manciniparkhotel.it</a></p>	<p>Single: 90.00  Double: 120.00</p>
<p><b>ORTO DI ROMA HOTEL</b>  Via di Grotta Perfetta, 551  00142 Rome  Tel: 0039-06/5042224  Fax: 0039-06/5032090  E-mail: <a href="mailto:info@ortodiroma.it">info@ortodiroma.it</a>  Website: <a href="http://www.ortodiroma.it">www.ortodiroma.it</a></p>	<p>Single: 79.00  Double single use: 89.00  Double: 99.00</p>

**OLY HOTEL**

Via Santuario Regina degli Apostoli, 36  
00145 Rome  
Tel: 0039-06/59444.1  
Fax: 0039-06/59444444  
E-mail: [info@olyhotel.it](mailto:info@olyhotel.it)  
Website: [www.olyhotel.it](http://www.olyhotel.it)

Double single use: 135.00  
Double: 155.00

**FOUR POINTS SHERATON –  
ROMA WEST HOTEL**

Viale Eroi di Cefalonia, 301  
00128 Rome  
Tel: 0039-06/50834708-34  
Fax: 0039-06/50834701  
E-mail: [info@fourpointsroma.com](mailto:info@fourpointsroma.com)  
Website : [www.fourpoints.com/romawest](http://www.fourpoints.com/romawest)

Single: 116.00  
Double single use: 130.00  
Double: 145.00

**HOTEL PULITZER**

Viale Guglielmo Marconi, 905  
00146 Rome  
Tel: 0039-06/598591  
Fax: 0039-06/59859815  
E-mail: [bookings@hotelpulitzer.it](mailto:bookings@hotelpulitzer.it)  
Website: [www.hotelpulitzer.it](http://www.hotelpulitzer.it)

Single: 115.00  
Double single use: 130.00  
Double: 150.00

**IBIS ROMA MAGLIANA**

Via Arturo Mercanti, 63  
00148 Rome  
Tel: 0039-06/650951  
Fax: 0039-06/60200597  
E-mail: [ibis.romamagliana@accor-hotels.it](mailto:ibis.romamagliana@accor-hotels.it)  
Website: [www.accorhotels.com](http://www.accorhotels.com)  
To be indicated when booking:  
Identity code: SC442776084  
Contract number: 673814

Double single use: 69.00/79.00/95.00

**AVENTINO/FAO VICINITY****HOTEL VILLA SAN PIO**

Via S. Melania, 19  
00153 Rome  
Tel: 0039-06/570075  
Fax: 0039-06/5741112  
E-mail: [info@aventinohotels.com](mailto:info@aventinohotels.com)  
Website: [www.aventinohotels.com](http://www.aventinohotels.com)

Single: 105.00  
Double single use: 135.00  
Double: 150.00  
Triple: 165.00  
Quadruple: 180.00

**HOTEL AVENTINO**

Via San Domenico, 10  
00153 Rome  
Tel: 0039-06/570075  
Fax: 0039-06/57005488  
E-mail: [info@aventinohotels.com](mailto:info@aventinohotels.com)  
Website: [www.aventinohotels.com](http://www.aventinohotels.com)

Double single use: 105.00  
Double: 120.00  
Triple: 145.00

**HOTEL S. ANSELMO**

Piazza San Anselmo, 2  
00153 Rome  
Tel: 0039-06/570075  
Fax: 0039-06/5783604  
E-mail: [info@aventinohotels.com](mailto:info@aventinohotels.com)  
Website: [www.aventinohotels.com](http://www.aventinohotels.com)

Double single use: 160.00  
Double: 180.00

**CENTRAL ROME****HOTEL AMBASCIATORI PALACE HOTEL**

Via Vittorio Veneto, 62  
00187 Rome  
Tel: 0039-06/47493  
Fax: 0039-06/4743601  
E-mail: [info@ambasciatoripalace.com](mailto:info@ambasciatoripalace.com); [reservation@ambasciatoripalace.com](mailto:reservation@ambasciatoripalace.com)  
Website: [www.ambasciatoripalace.com](http://www.ambasciatoripalace.com)

Single: 220.00/260.00  
Double single use: 270.00/320.00  
Double: 310.00/360.00  
Breakfast: 25.00

**HOTEL FORUM**

Via Tor de' Conti, 25 – Colosseo area  
00184 Rome  
Tel: 0039-06/6786479  
Fax: 0039-06/6786479  
E-mail: [info@hotelforum.com](mailto:info@hotelforum.com)  
Website: [www.hotelforum.com](http://www.hotelforum.com)

Single: 150.00/180.00  
Double single use: 180.00/215.00  
Double: 200.00/310.00  
Triple: 230.00/340.00

**HOTEL MERCURE ROMA  
DELTA COLOSSEO**

Via Labicana, 144  
00184 Rome  
Tel: 0039-06/770021  
Fax: 0039-06/77250198  
E-mail: [H2909@accor.com](mailto:H2909@accor.com)  
Web site: [www.accorhotels.com](http://www.accorhotels.com)  
To be indicated when booking:  
Identity code: SC442776084  
Contract number: 673814

Single: 129.00  
Double single use: 160.00  
Double: 200.00

**HOTEL BERNINI BRISTOL**

Piazza Bernini, 23  
00187 Rome  
Tel: 0039-06/488931  
Fax: 0039-06/4824266  
Email: [reservationsbb@sinahotels.it](mailto:reservationsbb@sinahotels.it)  
Website: [www.berninibristol.it](http://www.berninibristol.it)

Double single use: 230.00  
Double: 280.00



**SOFITEL ROME VILLA BORGHESE**

Via Lombardia, 47  
00187 Rome  
Tel: 0039-06/478021  
Fax: 0039-06/4821019  
E-mail: [H1312-RE@accor.com](mailto:H1312-RE@accor.com)  
Website: [www.accorhotels.com](http://www.accorhotels.com)  
To be indicated when booking:  
Identity code: SC442776084  
Contract number: 673814

Luxe room (king): 340.00/385.00  
Sup. room (queen): 270.00/315.00

**SERENDIPITY RESIDENCE**

Viale Castro Pretorio, 25  
00189 Rome  
Tel: 0039-06/45434462  
Fax: 0039-06/45434463  
E-mail: [info@serendipityinrome.com](mailto:info@serendipityinrome.com)  
Website: [www.serendipityinrome.com](http://www.serendipityinrome.com)

Single: 70.00/80.00/100.00  
Double: 80.00/95.00/120.00  
Triple: 110.00/130.00/150.00

**OTHER AREAS IN ROME****ALBERGO SANTA CHIARA**

Via di Santa Chiara, 21  
00186 Rome  
Tel: 0039-06/6872979  
Fax: 0039-06/6873144  
E-mail: [info@albergosantachiara.com](mailto:info@albergosantachiara.com)  
Website: [www.albergosantachiara.com](http://www.albergosantachiara.com)

Single: 141.00  
Double single use: 172.00  
Double: 205.00  
Triple: 260.00

**CROSTI HOTEL**

Via Castelfidardo, 54  
00185 Roma  
Tel: 0039-06/4468597  
Fax: 0039 -06/4469219  
E-mail: [info@crostihotel.it](mailto:info@crostihotel.it)  
Website: [www.crostihotel.it](http://www.crostihotel.it)

Single: 90.00  
Double single use: 100.00  
Double: 120.00

**HOTEL MERCURE ROMA  
CORSO TRIESTE**

Via Gradisca, 29  
00198 Rome  
Tel: 0039-06/852021; 199 12 99 99  
Fax: 0039-06/8412444  
E-mail: [H3320-RE@ACCOR.com](mailto:H3320-RE@ACCOR.com)  
Website: [www.accorhotels.com](http://www.accorhotels.com)  
To be indicated when booking:  
Identity code: SC442776084  
Contract number: 673814

Double single use: 120.00  
Double: 138.00

**HOTEL MERCURE ROMA  
PIAZZA BOLOGNA**Via Reggio Calabria, 54  
00161 Rome

Tel: 0039-06/440741

Fax: 0039-06/44245461

E-mail: [H3304-RE@accor.com](mailto:H3304-RE@accor.com)Website: [www.accorhotels.com](http://www.accorhotels.com)

To be indicated when booking:

Identity code: SC442776084

Contract number: 673814

Double single use: 124.00  
Double: 149.00**OUTSIDE OF ROME****HOTEL SELENE**

Via Pontina Km.30

00040 Pomezia – Rome

Tel: 0039-06/91170531-533

Fax: 0039-06/91170557

E-mail: [booking@hotelselene.com](mailto:booking@hotelselene.com)Website: [www.hotelselene.com](http://www.hotelselene.com)Double single use: 84.55  
Double: 123.64  
IVA not included**HOTEL VILLA DEGLI ANGELI**

Via Spiaggia del Lago, 32

00040 Castel Gandolfo – Rome

Tel: 0039-06/93668241; 06/93660014

Fax: 0039-06/93668251

E-mail: [hotelvilladegliangeli@virgilio.it](mailto:hotelvilladegliangeli@virgilio.it)Web site: [www.villadegliangeli.com](http://www.villadegliangeli.com)Single: 75.00  
Double single use: 100.00  
Double: 130.00**ROME AIRPORT HOTEL**

Via Portuense, 2470

00154 Fiumicino

Tel: 0039-06/999351

Fax: 0039-06/9993588

E-mail: [info@romeairportohotel.it](mailto:info@romeairportohotel.it)Double single use: 170.00  
Double: 140.00**HOTEL CASTELVECCHIO**

Viale Pio XI, 23

00040 Castel Gandolfo – Rome

Tel: 0039-06/9360308

Fax: 0039-06/9360579

E-mail: [info@hotelcastelvecchio.com](mailto:info@hotelcastelvecchio.com)Double single use: 80.00  
Double: 140.00

