



Food and Agriculture  
Organization of the  
United Nations



Investing in rural people



## Invitation

### **Briefing to the Rome-based agencies (RBAs) Membership on the discussions of the Senior Consultative Group by the WFP Deputy Executive Director on behalf of the RBAs**

***15 September 2020, 16:00-17:00 hrs (CET)***

As you are aware, the Senior Consultative Group (SCG) composed of the Senior Management of the three RBAs meets three times a year. It is hosted on a rotational basis among the RBAs. The second SCG of 2020 was hosted virtually by IFAD on 13 May, followed by a virtual informal briefing for Member States on 5 June.

As agreed, after each formal SCG meeting the membership is briefed verbally on the deliberations.

Accordingly, a ***briefing to the Rome-based agencies Membership by the Senior Consultative Group has been organized on 15 September at 16:00 hrs (CET)*** to highlight the salient issues discussed in the third SCG meeting of the year which was hosted virtually by WFP on 7 September.

#### **Logistics:**

##### **Limited in-person presence:**

As per recent meetings, it will be possible for a limited number of Member State representatives to attend the meeting in person in the WFP Auditorium. To comply with the current decrees of the Italian authorities and in line with the latest COVID-19 mitigation measures put in place in WFP headquarters which includes a reduced presence of staff, the number of representatives allowed to enter WFP headquarters and the Auditorium will be limited to **12**.

Should your representation wish to have a single delegate attend the meeting of 15 September in person, please send a request by email to the WFP Board Secretary mailbox ([wfpsecretarytotheeb@wfp.org](mailto:wfpsecretarytotheeb@wfp.org)) indicating the name of the representative who will attend. Access will be granted in the order of receipt of requests, up to the maximum number indicated above. Please also note that only one delegate of each representation will be granted access to the Auditorium. Before entering the WFP headquarters, delegates who will attend in person will be requested to fill a screening questionnaire that the Board Secretariat will share with them separately.

##### **Virtual presence:**

The multilingual platform used for these meetings will be the same as the one implemented at recent virtual meetings (Estreemo). Due to the virtual nature of the meeting, in order to keep track of participants, all Member State delegations are kindly reminded to register by email to the Board Secretary mailbox ([wfpsecretarytotheeb@wfp.org](mailto:wfpsecretarytotheeb@wfp.org)) prior to the meeting day. One access to the virtual meeting per Member State delegation will be provided upon registration and will allow a live interaction with meeting participants. For those Member State delegations who have received a credential, it will be the same one already provided. For those Member State delegations who have yet to receive a credential and who wish to participate through Estreemo, please indicate in your registration request that you require a credential. Please also recall that the credential can be shared amongst delegation members (when one delegate logs off, another can log on).

Recent security upgrades to the Estreemo software include the use of a unique link and unique conference room ID for each online meeting or group of meetings. These credentials are valid only for the duration of the meeting or meetings and the pre-meeting connectivity testing period. The connectivity testing period for the 15 September meeting will **begin at 09:00**. To gain access to the meeting participants will need to use the following link and conference room ID as follows:

Connect to <https://virtualseat.hq.wfp.org/virtualseat/koj-kwx-vfy>

- Insert the Conference Room ID: **ICSEP15**
- Insert the login and password provided to each Member State delegation under separate communication

Participants are kindly reminded to manually type the conference ID and the credentials when connecting through Google Chrome, as indicated in the [Technical guidance for participants](#) as well as the simpler [DOs and DONT's on the Use of Estreemo](#) which continue to be updated regularly to make it easier for participants to connect.

**Salle d'écoute:**

Other participants who wish to view and listen to the virtual meeting through the webcast will be able to connect using the following information:

- Connect to <http://webcast.wfp.org>
- Username: Webcast
- Password: Management.2020

Please also refer to the simpler [DOs and DONT's on the WFP Webcasting System](#).

Delegates are kindly reminded to start joining the virtual meetings at 09:00 to ensure that connectivity tests are made on time.

The RBA Management look forward to welcoming you online.