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IFAD
INTERNATIONAL FUND FOR AGRICULTURAL DEVELOPMENT
Evaluation Committee – Third Special Session
Rome, 27 October 2003

PROVISIONAL AGENDA

1. Opening of the Session
2. Adoption of the Agenda
3. Work Programme and Budget for 2004 of the Office of Evaluation
4. Report(s) of the Evaluation Committee Chairperson to the Executive Board in December 2003
5. Other Business

ANNOTATIONS

1. Opening of the Session

The Third Special Session of the Evaluation Committee will be held on Monday, 27 October 2003, in Room A264 at IFAD headquarters in Via del Serafico 107, Rome, Italy. The session will commence at 14:30 hours.

2. Adoption of the Agenda

The Provisional Agenda of the session is contained in the present document (EC 2003/S3/W.P.1).

3. Work Programme and Budget for 2004 of the Office of Evaluation

A preview of this subject was discussed in the Evaluation Committee on 5 September 2003, in an informal Board seminar on 9 September and in the Executive Board's Seventy-Ninth Session. In line with provisions of the IFAD evaluation policy and building on the guidance provided by the committee and the Board, document EC 2003/S3/W.P.2 contains the detailed work programme and budget for 2004 of the Office of Evaluation (OE). The Evaluation Committee is invited to provide guidance and comments on the document, which will facilitate preparation of the final proposal to be presented for approval to the Executive Board in December 2003.

4. Report(s) of the Evaluation Committee Chairperson to the Executive Board in December 2003

During its last session, the Executive Board did not have adequate time to discuss the chairperson's report on the Evaluation Committee's Thirty-Fourth Session (document EB 2003/79/R.4). Thus, while endorsing the report, it invited further comments from members, which will be considered by the committee at its next session and reported back to the Board in December 2003. During its session on 27 October, therefore, the committee will discuss written comments, if any, sent by Board members regarding the chairperson's report. In addition, based on a proposal by OE, the Evaluation Committee will discuss the presentation process for chairperson's reports at its two sessions on 27 October and 12 December 2003 for consideration by the Executive Board in December 2003.

5. Other Business

Under this item, the committee will consider any additional topics not included in the provisional agenda that may be proposed by members during the 27 October session.