Provisional agenda
Note to Evaluation Committee members

This document is submitted for adoption by the Evaluation Committee.

To make the best use of time available at Evaluation Committee sessions, members are invited to contact the following focal point with any technical questions about this document before the session:

**Luciano Lavizzari**
Director, Office of Evaluation
telephone: +39 06 5459 2274
e-mail: l.lavizzari@ifad.org

Queries regarding the dispatch of documentation for this session should be addressed to:

**Deirdre McGrenra**
Governor Bodies Officer
telephone: +39 06 5459 2374
e-mail: d.mcgrenra@ifad.org
Provisional agenda

1. Opening of the session
2. Adoption of the agenda
3. Country programme evaluation of Pakistan
4. Monitoring the effectiveness and quality of work of the Office of Evaluation
5. Preview of the Office of Evaluation’s three-year rolling work programme (2009-2011) and resource issues for 2009
6. Review of the IFAD Evaluation Policy
8. Other business
Annotations

1. **Opening of the session**
The fifty-second session of the Evaluation Committee will be held on Friday, 5 September 2008 at IFAD’s headquarters on Via Paolo di Dono 44, Rome. The session will be opened in the Oval Room (S-120) at 9 a.m. and will end at 5 p.m.

2. **Adoption of the agenda**
The provisional agenda is contained in the present document (EC 2008/52/W.P.1).

3. **Country programme evaluation of Pakistan**

4. **Monitoring the effectiveness and quality of work of the Office of Evaluation**
Paragraphs 30-37 of document EC 2008/52/W.P.3 provide an overview of the proposed approach to monitoring OE’s effectiveness and quality of work. To introduce this agenda item and stimulate discussions, OE will give a PowerPoint presentation and share information on the topic obtained from other international financial institutions and United Nations agencies.

5. **Preview of the Office of Evaluation’s three-year rolling work programme (2009-2011) and resource issues for 2009**
Document EC 2008/52/W.P.3 contains the preview of the first three-year evaluation work programme (2009-2011) and the 2009 resource issues for consideration by the Evaluation Committee. Following discussions with the Evaluation Committee and with the Executive Board at its ninety-third session, as per usual practice, OE will develop the comprehensive three-year rolling programme and proposed 2009 budget for discussion by the Evaluation Committee in October 2008.

6. **Review of the IFAD Evaluation Policy**
Under this item, the Evaluation Committee will hold initial discussions on further developing the procedures for the appointment and renewal of contract of the Director of OE. For this purpose, OE will share background documentation with the Evaluation Committee on similar processes in other international financial institutions before the session.

Document EC 2008/52/W.P.4 contains the fifth Report of the President on the Status of Implementation of Evaluation Recommendations prepared by the Programme Management Department. As required by the IFAD Evaluation Policy (paragraph 49), it also includes the OE’s comments on this report (as an annex).

8. **Other business**
Under this item, the Committee will consider any additional topics that are not included in the provisional agenda and that may be proposed by members of the Committee and/or the Office of Evaluation.