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IFAD
INTERNATIONAL FUND FOR AGRICULTURAL DEVELOPMENT
Evaluation Committee – Thirty-Seventh Session
Rome, 3 September 2004

PROVISIONAL AGENDA

1. Opening of the Session
2. Adoption of the Agenda
3. Review of the Final Draft Proposal on the Revised Terms of Reference and Rules of Procedure of the Evaluation Committee
4. Preview of Office of Evaluation's Work Programme and Resource Issues for 2005
5. Discussion of the Second Annual Report on the Results and Impact of IFAD Operations, together with the Proposal on Assigning Weights to the Evaluation Criteria in the Methodological Framework for Project Evaluations
6. Review of the Report of the President on the Status of Implementation of Evaluation Recommendations, together with the Comments of the Office of Evaluation
7. Other Business

ANNOTATIONS

1. Opening of the Session

The Thirty-Seventh Session of the Evaluation Committee will be held at IFAD Headquarters in Rome, Via del Serafico 107 (EUR), Friday, 3 September 2004. The Session will be opened in **Room B201 (building B)** at 09:30 hours and will be closed at 17:00 hours (**full day**). Participants will be invited to a buffet lunch in the President's dining room.

2. Adoption of the Agenda

The Provisional Agenda is contained in the present document (EC 2004/37/W.P.1).

3. Review of the Final Draft Proposal on the Revised Terms of Reference and Rules of Procedure of the Evaluation Committee

Document EC 2004/37/W.P.2 contains the final draft proposal on the revised Terms of Reference and Rules of Procedure of the Evaluation Committee, which builds on the comments received at the Thirty-Sixth Session of the Evaluation Committee held on 1 July. The proposal will be further enhanced to reflect the comments of the committee on 3 September and presented for approval to the Executive Board at the December 2004 Session.

4. Preview of Office of Evaluation's Work Programme and Resource Issues for 2005

Document EC 2004/37/W.P.3 contains the preview of Office of Evaluation's Work Programme and Resource Issues for 2005. The Office of Evaluation (OE) preview under consideration in the committee is included in the Strategic Priorities and Programme of Work of IFAD and its Office of Evaluation for 2005, which will be discussed by the Board in September. Following the guidance and comments of the committee today, OE will produce its comprehensive work programme and budget for 2005, which will be discussed with the committee on 15 October 2004.

5. Discussion of the Second Annual Report on the Results and Impact of IFAD Operations, together with the Proposal on Assigning Weights to the Evaluation Criteria in the Methodological Framework for Project Evaluations

Document EC 2004/37/W.P.4 contains the second Annual Report on the Results and Impact of IFAD Operations (ARRI), which will also be discussed by the Executive Board in September. As requested by the committee, the document contains a proposal on assigning weights to the evaluation criteria in the Methodological Framework for Project Evaluations.

6. Review of the Report of the President on the Status of Implementation of Evaluation Recommendations, together with the Comments of the Office of Evaluation

Document EC 2004/37/W.P.5 contains the first report of the President on the Status of Implementation of Evaluation Recommendations. As required by the IFAD Evaluation Policy (paragraph 49), it also includes OE's comments on this report (as an annex).

7. Other Business

Under this item, the Evaluation Committee will consider any additional topics that are not included in the Provisional Agenda and that may be proposed by members of the committee and/or the Office of Evaluation.