

Document: EB 2012/107/INF.5
Date: 28 November 2012
Distribution: Public
Original: English

E



Enabling poor rural people
to overcome poverty

Discontinuing fax dispatches to the Executive Board and its subsidiary bodies

Note to Executive Board representatives

Focal points:

Technical questions:

Andreina Mauro
Manager, Strategic and Support Unit
Tel.: +39 06 5459 2088
e-mail: a.mauro@ifad.org

Dispatch of documentation:

Deirdre McGrenra
Head, Governing Bodies Office
Tel.: +39 06 5459 2374
e-mail: gb_office@ifad.org

Executive Board — 107th Session
Rome, 12–13 December 2012

For: Information

Discontinuing fax dispatches to the Executive Board and its subsidiary bodies

1. In line with the measures recently put in place to reduce costs and support efficiency gains in the Office of the Secretary, another measure to meet the IFAD9 efficiency targets by 2015 is the reduction of costs related to the preparation and dispatch of communications to the Fund's Governing Bodies. It is worth noting that in the years 2009, 2010 and 2011, the Office of the Secretary saw an increase of more than 100 per cent in the number of dispatches of governing bodies-related communications and documentation over the preceding years, for a cumulative increase of 300 per cent.
2. In view of the above, as of 1 January 2013, the IFAD Member States Interactive Platform (MSIP) will be used to not only store representatives' contact details and information on their preferred channel of communication, but also to communicate invitations and other standard and/or ad hoc communications to the Executive Board and its subsidiary bodies and automatically dispatch them to representatives accordingly. Representatives will receive an email notification with communications from the Fund, while fax communications will be discontinued. The automation of this process will streamline the overall dispatch process and reduce IFAD's carbon footprint, as well as the overtime costs of IFAD staff who currently carry out dispatches manually by fax.