

NOTE VERBALE

N° IFAD/IGMR/2020/XII/2

The International Fund for Agricultural Development (IFAD) presents its compliments to all permanent representations, embassies and missions, and has the honour to inform that the Fund is organizing a corporate induction seminar for representatives and staff members of permanent representations, embassies and missions.

The purpose of the seminar is to raise awareness of IFAD's mission, operations and institutional governance; promote understanding of IFAD's approach to investing in rural people and transforming rural economies; and enhance knowledge of IFAD tools to support representatives' engagement with IFAD.

In this regard, IFAD has the pleasure of inviting representatives and interested staff to the induction seminar which will be held on Thursday, 28 January 2021, from 1.30 p.m. to 4.30 p.m. using the Zoom videoconferencing application. The provisional agenda and other documentation will be posted on the IFAD [Member States Interactive Platform](#) (MSIP) in due course.

Representatives should register online for this Zoom virtual meeting [here](#). Representatives are reminded of the naming convention for virtual meetings, namely COUNTRY NAME (in capital letters) followed by Surname (first letter capitalized). Upon completion of the registration process, the Zoom meeting link will be sent to participants. Participants may also add the meeting to online calendars. Kindly complete online registration by Tuesday, 26 January 2021. This will automatically serve as confirmation of attendance.

Interpretation services will be provided during the seminar in the four official languages of the Fund and quick guides on Zoom and its interpretation function are available on MSIP. Should you experience technical difficulties in using the Zoom application, please contact gb@ifad.org for support.

IFAD avails itself of this opportunity to renew to all permanent representations, embassies and missions the assurances of its highest consideration.

Rome, 30 December 2020



Permanent Representations,
Embassies and Missions