

NOTE VERBALE

N° IFAD/SEC/2014/III/20

The International Fund for Agricultural Development (IFAD) presents its compliments to all Embassies and Permanent Representations of IFAD's Members States, and has the honour to inform that the Office of the Secretary is organizing the 2014 spring session of the Corporate Induction Seminar, which is primarily targeted to recently accredited Representatives, but also addressed to other interested parties wishing to familiarize themselves with the workings of the Fund.

In this regard, IFAD has the honour to invite Representatives and additional interested staff to a three-hour induction seminar which will take place on Monday, 7 April 2014, from 14:00 to 17:00 hours at IFAD Headquarters – Oval Room.

The session will feature interactive presentations from IFAD's Management on their respective departments, as per the attached agenda. Relevant documentation will be posted on the IFAD Member States Interactive Platform (MSIP) in due course. IFAD is pleased to inform that interpretation services will be provided during the seminar.

IFAD kindly requests that confirmation of attendance be provided to Ms Alessandra Zusi Bergés, Office of the Secretary, at a.zusi@ifad.org, by Wednesday, 26 March 2014 at the latest.

The International Fund for Agricultural Development (IFAD) avails itself of this opportunity to renew to all Embassies and Permanent Representations of IFAD's Member States the assurances of its highest consideration.

Rome, 10 March 2014



To all Embassies and
Permanent Representations of
IFAD's Members States