

NOTE VERBALE

N° IFAD/SEC/2013/VIII / 3

The International Fund for Agricultural Development (IFAD) presents its compliments to all Embassies and Permanent Representations of IFAD's Members States and has the honour to inform that the Office of the Secretary is organizing a Corporate Induction Seminar primarily targeting recently accredited Representatives, but also addressing other interested parties wishing to familiarize themselves with the workings of the Fund.

In this regard, IFAD has the honour to invite Representatives and additional interested staff to a half-day induction seminar which will take place on Monday, 16 September, from 14:00 to 17:30 hours at IFAD Headquarters.

The session, which will be held in English, will feature interactive presentations from IFAD's management on their respective departments, as per the attached agenda. Further details on the venue will be posted on the IFAD Member States Interactive Platform (MSIP) in due course.

IFAD kindly requests that confirmation of attendance be provided to Ms Alessandra Zusi, Office of the Secretary, at a.zusi@ifad.org, by Friday, 30 August 2013 at the latest.

The International Fund for Agricultural Development (IFAD) avails itself of this opportunity to renew to all Embassies and Permanent Representations of IFAD's Member States the assurances of its highest consideration.

Rome, 12 August 2013



To all Embassies and
Permanent Representations of
IFAD's Members States